



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2543062, MOB: 7544003404/7544003412,
Email: purchase@jmf.coop



TENDER DOCUMENT

(COMPLETE BIDDING DOCUMENT)

FOR CONVERSION OF MILK INTO WHOLE MILK POWDER (WMP) AND GHEE ON ANNUAL RATE CONTRACT BASIS

Single Stage Bid

Tender No. JMF-P&P-011-2023-24/088

Important dates:

Date of Publication : 08 Nov 2023
Last date of Bid Submission : 30 Nov 2023 till 15:00 Hrs

Opening of Bids :

Date: 30 Nov 2023 at 15.30 Hrs.

At Medha Dairy Plant.
Hotwar, (Khelgaon), Ranchi,
Jharkhand – 835217

The tenderer shall sign on the last page together with initials on every page. Initial/signature will indicate the acceptance of the tender terms and conditions by the tenderer.

Name of Tenderer : _____

Address : _____

Tel./ Mob. No : _____

Email Address : _____

Tender Fee: Rs. 2,000/-

EMD: Rs. 63,000/-

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TENDER NOTICE

The Jharkhand State Cooperative Milk Producers' Federation Ltd

Near F.T.C Campus, Sec-II, H.E.C., Dhurwa, Ranchi – 834004

Ph.: +91-(0651) 2270046/ 7544003404 / 7544003412

Email id: purchase@jmf.coop, website: <http://www.jmf.coop>

TENDER NOTICE

Date: 08 Nov 2023

Tenders are invited in sealed envelope from reputed eligible Bidders/Agencies for:

Sl No.	Tender details	Tender /Bidding Document No.	Tender Fee (Rs.)	EMD (Bid Security) (Rs.)	Last date / time for bid Submission
1.	Supply & Installation of 1.5 Ton & 2.5 Ton Split type Air Conditioners at Medha Dairy, Hotwar.	JMF-QA-011-2023-24/086, Dt. 08.11.2023	1,000/-	6,500/-	29 Nov 2023 by 15:00 Hrs
2.	Civil Works for Construction of Packing Material Cum Powder Store at Medha Dairy, Sarath.	JMF-PP-011-2023-24/084, Dt. 08.11.2023	2,000/-	98,000/-	29 Nov 2023 by 15:30 Hrs
3.	Canteen Operations on Annual Contract Basis at Medha Dairy, Hotwar.	JMF-ADMIN & HR-011-2023-24/087, Dt. 08.11.2023	1,000/-	18,000/-	30 Nov 2023 by 16:00 Hrs
4.	Conversion of Milk into Whole Milk Powder and Ghee on ARC Basis	JMF-P&P-011-2023-24/088, Dt. 08.11.2023	2,000/-	63,000/-	30 Nov 2023 by 15:00 Hrs
5.	Supply of Various Type of Raw Material for Cattle Feed Plant, Hotwar.	JMF-PE-011-2023-24/089, Dt. 08.11.2023	2,000/-	2,25,000/-	30 Nov 2023 by 15:30 Hrs
6.	Supply of Various Laboratory Chemicals for State Central Laboratory at Medha Dairy, Hotwar	JMF-QA-011-2023-24/090, Dt. 08.11.2023	1,000/-	11,500/-	01 Dec 2023 by 15:00 Hrs
7.	Supply, Installation and Commissioning of Cyclone Type Sample Milk at Cattle Feed Plant, Hotwar.	JMF-P.E.-011-2023-24/091 Dt. 08.11.2023	1,000/-	8,000/-	29 Nov. 2023 till 16:00 Hrs

For further details, interested bidders may download the Tender Document from JMF web site www.jmf.coop and submit their technical & commercial bid along with tender fee and EMD in the manner specified.

The corrigendum, if required, shall only be published in JMF website but not in any other media/newspapers.

For any clarification, please contact Head (Purchase), JMF, Hotwar, Ranchi, Jharkhand-834012.

N.B Bidders are requested to be in touch with our website till the date of opening of the bids in order to be informed about any corrigendum/modification etc. in the bid documents.

PR 310856 Jharkhand Milk Federation(23-24)D

Managing Director, JMF





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CHECKLIST TO BE SUBMITTED BY THE BIDDER ALONG WITH TECHNICAL BID (*)

Sr. No.	Item	Submitted Yes/ No	Remarks if any
(*) Checklist is Mandatory to fill and attached with technical Bid.			
1.	EMD (Bid security) in original or payment by NEFT/RTGS submitted to JMF, Ranchi before last date of receipt		
2.	Cost of the Tender document (Rs. 2,000 /- (Rupees Two thousand Only) submitted to JMF, Ranchi before last date of receipt		
3.	Submitted following documents:		
i.	Certificate of incorporation of the firm (Company act/Partnership etc.)		
ii.	Registration certificate of GSTIN, PAN, PF, ESI, Registration if any		
iii.	Profit & Loss Statement, Balance sheet for last 3 financial years including audit report		
iv.	Copy of the Income Tax Returns for three previous years for income tax purpose.		
v.	Copy of TDS certificate issued by the client to substantiate the claim for the value of works executed in the private sector.		
vi.	Copy of form 26AS for the last three financial years.		
4.	Technical & Bidding Terms Deviation if any		
5.	Power of attorney submitted (If bid is signed by other than Director/MD)		



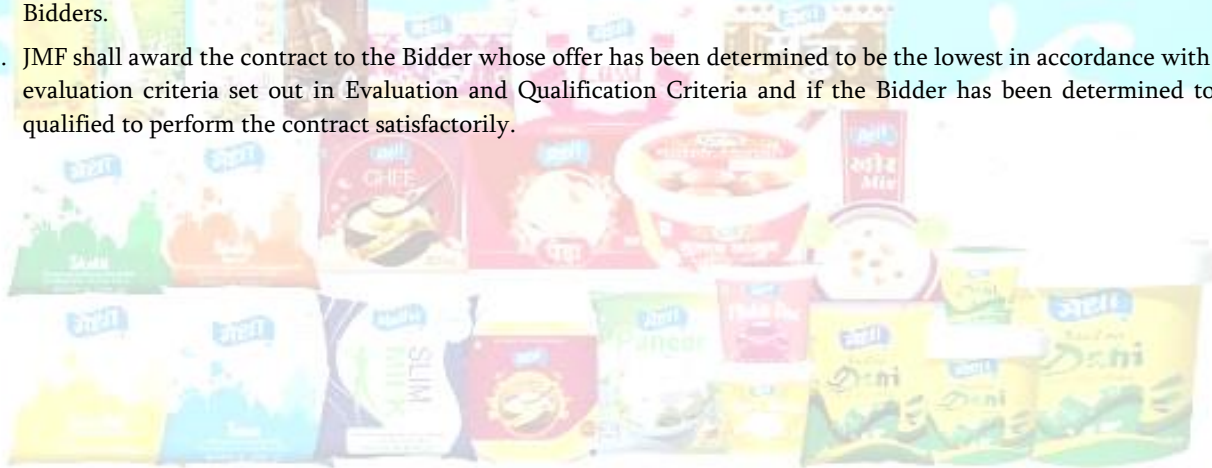
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Instruction to Bidder / Tenderer

1. The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Document. Failure to furnish all information or authentic documentation required by the Bidding Document may result in rejection of the Bid.
2. Tender bid can be sent by post/ courier or submitted by hand at our office by time as specified in tender notice. Tenders received late will be rejected. (Except in certain case where it has been requested through emails).
3. In case tender opening date is declared a Holiday, bids shall be opened on next working day at the same time specified in tender.
4. The unit rates and the prices shall be quoted by the Bidder entirely in Indian Rupees unless otherwise specified in Bidding/ Tender document in case of International Competitive Bidding (ICB). All payments shall be made in Indian Rupees only, unless otherwise specified in the Bidding/ Tender document.
5. To establish their eligibility, Bidders shall complete the eligibility criteria specified /requested in the Bid/ Tender document.
6. Any attempt by a Bidder to influence the Procuring Entity “The Jharkhand State Cooperative Milk Producers’ Federation Ltd. (JMF)”, in the examination, evaluation, comparison, and post qualification of the Bids or Contract award decisions may result in the rejection of its Bid, in addition to the legal action which may be taken by the Procuring Entity under the Act and the Rules.
7. Information relating to the examination, evaluation, comparison, and post-qualification of Bids, and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all Bidders.
8. To assist in the examination, evaluation, comparison and qualification of the Technical or Financial Bids, the Bid evaluation committee may, at its discretion, ask any Bidder for a clarification regarding its Bid. The committee’s request for clarification and the response of the Bidder shall be in writing.
9. Any clarification submitted by a Bidder with regard to his Bid that is not in response to a request by the Bid evaluation committee shall not be considered.
10. The determination of qualification of a Bidder in evaluation of Technical Bids shall be based upon an examination of the documentary evidence of the Bidder’s qualifications submitted by the Bidder and in accordance with the qualification criteria indicated in Qualification and Evaluation Criteria. Factors not included in Qualification and Evaluation Criteria shall not be used in the evaluation of the Bidder’s qualification.
11. The Bid evaluation committee shall have full powers to undertake negotiations where it deemed necessary. Negotiations may, however, be undertaken only with the lowest Bidder(s) only.
12. JMF reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to Contract award without assigning any reasons thereof and without thereby incurring any liability to the Bidders.
13. JMF shall award the contract to the Bidder whose offer has been determined to be the lowest in accordance with the evaluation criteria set out in Evaluation and Qualification Criteria and if the Bidder has been determined to be qualified to perform the contract satisfactorily.





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TENDER NOTICE

The Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF), registered under Jharkhand Co-operative Societies Act, 1935 is engaged in milk procurement, processing and marketing activities of item milk and milk products in the state of Jharkhand and is popularly known for its brand 'Medha'. Under an MoU, the Federation is being run & managed by the National Dairy Development Board (NDDB).

Regd./ Head Office:

The Jharkhand State Cooperative Milk Producers Federation Limited,
FTC Campus, Sector-2, HEC, Dhurwa, Ranchi, Jharkhand. - 834004
GST No. 20AADAT8604K1ZJ

We, the Jharkhand State Cooperative Milk Producers' Federation Limited, Ranchi (JMF), hereby invites quotation /offers from eligible bidders for **Conversion of milk into Whole Milk Powder (WMP) & GHEE**

Sl No.	Item Description	Unit	Estimated Milk Qty for Conversion	Remarks
1	Conversion of Milk to Whole Milk Powder and Ghee as per BIS Standard	Kg	10,00,000	Liquid milk shall be supplied by JMF on FOR Basis

The offer/ Quotation to be submitted in the Financial Bid Format Only enclosed as Annex-II

The filled in tender/bid in all respect should reach us **on or before the due date 30 Nov 2023 till 15.00 Hrs** in sealed envelope.

The Sealed Offer/ Quotation to be sent by post/ courier or submitted by hand at our office at below address super-scribing **'Tender for Conversion of Milk in to WMP & Ghee on ARC Basis:**

Medha Dairy Plant

(A Unit of Jharkhand State Cooperative Milk Producers' Federation Ltd.)
Beside Birsa Munda Central Jail, **Hotwar, Ranchi- 834012**

2. BIDDING DOCUMENT:

- The Bidder shall bear all costs associated with the preparation and submission of its bid, and The Jharkhand State Coop Milk Producers' Federation Ltd. (JMF) will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
- Interested eligible bidders may obtain further information from: Purchase Department, of The Jharkhand State Coop Milk Producers' Federation Ltd, Beside Birsa Munda Central, Jail, Hotwar, Ranchi-834012, Ph. no.: +91-(0651) 2270046, Email – purchase@jmf.coop

Managing Director
The Jharkhand State Co-Op. Milk Producers' Fed. Ltd.



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1.0 ELIGIBILITY CRITERIA

- 1.1 The bidder in the same name & style, should be in business at least for three years at the time of bid opening. In case of change of name of the bidder by merger /acquisitions/change in status, the bidder may be eligible based on the documentary evidence.
- 1.2 That, bidder should have valid registration under various act the may be applicable for the proposed contract. This shall include but not limited to Income tax, Companies Act, Goods & Service Tax (GST), Welfare Cess Act apart from any other applicable tax-imposed time to time by State/Central Govt. and Employee State Insurance, Contract Labour, Provident Fund etc.
- 1.3 That, bidder's financial turn-over in the same name & style during each of the last three financial years (2020-21, 2021-22 and 2022-23) should not be less than Rs. **5 Crore.**
- 1.4 Copy of the Income Tax Returns for three previous years for income tax purpose.
- 1.5 Copy of TDS certificate issued by the client to substantiate the claim for the value of works executed in the private sector.
- 1.6 Copy of form 26AS for the last three financial years.

2.0 OFFER SUBMISSION:

- 2.1 The offers should be submitted within scheduled time & date.
- 2.2 The rates should be quoted in prescribed format enclosed in this tender document
- 2.3 The party should clearly mention in the offer the address, e-mail/telephone nos. Any change in the address should immediately be notified to the JMF and correspondence thereafter will be made at the changed address.
- 2.4 Individual submitting the offer and other related documents must specify whether he has submitted as
 - 2.4.1 The sole proprietor of the firm or constituted attorney of such proprietor.
 - 2.4.2 A partner of the firm, if it is partnership firm in which case he must have authorities to refer to the arbitration disputes concerning the business of the partnership either by virtue of partnership deed or by Power of Attorney.





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3.0 TERMS AND CONDITIONS

- 3.1 The tenderer should fill its profile in enclosed format -**Annexure-I**.
- 3.2 The details specification is attached as **Annexure-III**.
- 3.3 The rate to be quoted in the prescribed format enclosed as **Annexure -II** – “Financial Bid”.
- 3.4 Rates should be quoted on the basis of strict adherence to specifications of WMP and recovery norms of FAT and SNF as given in **Annex -II** and should be quoted inclusive of all taxes and duties, if any.
- 3.5 The rate to be quoted in Indian Rupees Only. Offers should be strictly according to our requirement / specification and scope of work, failing which it may not be considered.
- 3.6 The Party /Supplier/ Bidder must provide copy of GST Certificate, PAN & Bank Details along with the quotation/ tender.
- 3.7 Transportation of Chilled Milk and Finished goods will be borne by JMF. Insurance also will be borne by JMF. Arrangement for Unloading of Milk & Loading of Commodities should be done by party.
- 3.8 Converted WMP shall have to confirm to BIS standards & Ghee shall have to confirm to Agmark special grade standards.
- 3.9 **INSPECTIONS:** All the WMP/Ghee produced is subject to inspection before acceptance. If they are rejected on quality grounds, then the party will have to manufacture SMP/Ghee from own resources and supply equivalent quantity of SMP/Ghee as per standards.
- 3.10 The packaging materials shall be provided by the bidder.
- 3.11 The WMP conversion shall have to be accomplished upto packaging stage as per the requirement. Packing of WMP will mean, filling in 25 Kg. Kraft Paper Bags with liner tying with thread, stitching of K.P. Bag. The packaging material shall be provided by the bidder itself.
- 3.12 It would be mandatory for the bidder / service provider to print the declaration like "Best Before" as per the packaging of various acts.
- 3.13 **Payment Terms:** The payment terms would be 100% within 30 days after receipt of the material and submission of bills after physical and quality verification.
- 3.14 The staff of the JMF /JMF authorized person shall have the right to inspect the bidder / service provider plant / office for checking quality of product manufactured / packed / supplied for JMF, as well as maintenance of plant, temperature of product kept in cold store, weight / quantities of packs, hygienic conditions in the plant or any other matter relating to product.
- 3.15 The rejected material, if any, shall be lifted by the supplier at their own cost within a week time from the date of intimation from JMF. JMF shall not be responsible for any deterioration due to delayed lifting of the rejected material by the supplier.
- 3.16 The tender document submitted by a tenderer shall become the property of the Federation and the Federation shall have no obligation to return the same to the tenderer.
- 3.17 In case of any dispute, arising out of the contract, the same will be referred to sole arbitration of M.D., Jharkhand State Cooperative Milk Producers' Federation Limited or his authorized representative whose decision in the matter will be final and binding on both the parties. For all legal matters & dispute Ranchi court shall be our jurisdiction.

I/We declare that i/we have gone through the above-mentioned conditions before filling up our rates and submission of the tender paper. I/we are agreeable to abide with these conditions until the finalization of the tender.

Enclosure(s):

1. Name:
2. Name of Firm:
3. Address:
4. Signature & date:



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1. Earnest Money Deposit:

1.1 All bids must be accompanied by EMD and the same should be in the form of Demand Draft or NEFT/RTGS.

1.2 In case of EMD submitted in the form of DD:

The EMD in the form of DD [in original] should be delivered latest by 12:00 pm on the date of submission of bids to communication address as stated above.

1.3 In case of EMD submitted through NEFT/RTGS:

1. Beneficiary Name	The Jharkhand State Co-op. Milk Producers' Federation Ltd
2. Beneficiary Bank & Branch	State Bank of India, HEC SECTOR II, RANCHI
3. Account Number to be credited	33842021519
4. RTGS/IFSC Code	SBIN0005596

The payment should be made on or before 12:00 PM on the date of submission of bids.

For EMD payment, the bidder is requested to send the communication about EMD payment made by 12:30 PM on the date of submission of bids in following format through e-mail to: purchase@jmf.coop

With tender reference _____ as subject line.

The bidder is also required to submit/upload the successful transaction details along with technical bid as given below:

Name of the bidder	EMD Amount Paid in Rs.	LCB Ref. No.	DD No. with Bank Details/UTR No.	Transection date & time in case of NEFT/RTGS payment

For EMD refund through NEFT/RTGS, bank details in following format should be submitted:

1. Beneficiary Name	:	
2. Beneficiary Bank & Branch	:	
3. Account Number to be credited	:	
4. Type of Account to be credited	:	
5. RTGS/IFSC Code	:	

1.4 The EMD may be forfeited:

- If a bidder withdraws or modifies its bid during the period of bid validity
OR
- In the case of the successful bidder, if the bidder fails to sign the Contract (i.e., return the signed copy of duplicate Purchase order, and furnish Performance Security, if asked for), deliver the goods as per contract.



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Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days after the expiration of the period of the bid validity of 120 days from the date of bid opening. The successful Bidder's EMD will be discharged upon the Bidders executing the Contract i.e., return the signed copy of duplicate Purchase Order, and furnish the Performance Security, if asked for.

1.5 The EMD will be forfeited in following cases:

- If the bidder withdraws its tender before the finalization of tendering process/contract.
- If the bidder fails to accept the order based on his offer (bid) and within the prescribed time.
- If the performance during the contract period is found unsatisfactory
- The Tender is liable to be rejected in case EMD at prescribed rate is not furnished along with the tender.





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Annex-I: Tenderers'/Bidders' Profile

No	Details									
1	Name of Tenderer/ Bidder									
2	Type of Firm: Ltd Co/ Pvt. Ltd. / Partnership/ Proprietor/ Dairy Co-Op									
3	Address of Registered Office									
4	Email address									
5	Details of Key Personnel: CEO/ MD/ Director(s): Fin. & Accounts Manager: Business Development Manager:	<table border="1"> <thead> <tr> <th>Name</th> <th>Contact Nos</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Name	Contact Nos						
Name	Contact Nos									
6	Office Tel. Nos.									
8	Year of Establishment									
9	Milk processing and products manufacturing capacity of the plant: MILK: WMP:									
10	If You have maintained any quality standard (Pl. Specify)									
11	Bank Details	Name of Bank: Branch: Account No.: IFSC Code:								
12	Documents to Be Attached	<ol style="list-style-type: none"> PAN Copy + GST Regn. ISO Certificates (if any) Factory Lic (if any) Fin. Statements Product Brochures Copy of PO's (Min.5) BIS License (IS: 1165:2002) 								
Seal & Sign. Of Tenderer										



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Annex-II
(Financial Bid Format)

Dated: ____/____/2023

The bidders are requested to offer their best rate and filled the parameters as required:

Description	Basic conversion rate per Kg (Rs.)	GST Amt. (@____%)	Packing Material Cost /Kg (Rs.)	GST Amt. (@____%)	Total Amount per Kg (Rs.)
Conversion of Milk to Whole Milk Powder as per BIS Standard					
Conversion of Milk into Ghee as per as per Agmark Standard					

Total Amount (In Words) Rupees _____ .

Calculation of Conversion to WMP and Ghee							
Supplied Qty					Total Milk Solid Received at Conversion Plant as per BIS Standard (Kg)	WMP Qty (kg) as per BIS standards against Total Milk Solid Received) (Kg)	Ghee Qty (Kg) as per AGMARK standard
Estimated Milk Qty (Kg)	Fat%	SNF%	Kg Fat	Kg SNF			
10,00,000	5.0	8.6	50000	86000	1,36,000		

Thanking you,

Name of Tenderer: _____
Name of Contact Person: _____
Post / Designation: _____

Yours faithfully,
Signature & Stamp of the Supplier/ Bidder



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ANNEXURE III SPECIFICATION

1) For SKIM MILK / PASTEURIZED MILK

S. No.	Specification	Milk
1	Cleanliness	Satisfactory
2	Temperature C	Max 5.0
3	Foreign Matter	Absent
4	Organoleptic Evaluation	Clean Flavour
5	Titration Acidity % (as lactic acid)	0.135 max.
6	Clot on Boiling (COB)	Negative
7	Alcohol (60 % alcohol V/V Sp. Gr.0.91)	Negative
10	Neutralizer (Rosalic Acid)	Negative
11	Urea	Negative
12	Ammonia Compound	Negative
13	Nitrate Compound	Negative
14	Starch	Negative
15	Salt	Negative
16	Sugar	Negative
17	Glucose	Negative
18	Boric acid test	Negative
19	Detergent test	Negative
20	Formalin	Negative
21	Hydrogen Peroxide	Negative
22	Maltodextrin	Negative
23	Phosphatase	Negative
24	MBRT (Min)	05 Hours
25	Protein (By Kjeldhal)	Min. 3.5% on SNF basis.
26	Standard Plate Count per ml (Max)	30000
27	Coliform (in 0.1g)	Absent





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2) WHOLE MILK POWDER

Sr. No.	Parameters	Specification
A	Physio-Chemical	
1	Colour	Light cream
2	Flavour & taste	Pleasant & clean
3	Appearance	Free from lumps & foreign matter.
4	Moisture (% by mass)	Max.3.0
5	Milk Fat (% by mass)	Min 26%
6	Insolubility index(ml)	Max 1.0
7	Ash (on dry basis) (% by mass)	Max 7.0
8	Titratable Acidity (ml of 0.1 N NaOH/10 gm of Solid not fat)	NMT 18
9	Scorched Particles /25gm	Max 15mg (Disc –B)
10	Total solid (% by mass)	Min. 97.0
11	Milk Protein % (On SNF basis)	Min. 34 %
12	Neutralizer	Negative
13	Bulk density (gm/ml)	0.50-0.60
B	Microbiological	
1	SPC	Max 40,000/gm
2	Yeast & mould	Absent/1gm
3	Coliform	10/gm
4	E. Coli	Absent/gm
5	Salmonella (cfu/gm)	Absent/25 gm
6	Staphylococcus aureus (Coagulase Positive) (cfu/gm)	Less than 10/gm
7	Spore Count a. aerobic (B. cereus) b. Anaerobic (Clostridium perfringern) (Cl. Perfringern)	100/gm 10/gm
8	Listeria Monocytogenes	Absent /gm

