



**THE JHARKHAND STATE COOPERATIVE MILK
PRODUCERS' FEDERATION LTD.**
FTC CAMPUS, SEC-2, DHURWA, RANCHI - 834004
Ph.: +91-(0651) 2543062, MOB: 7544003404/7544003412,
Email: purchase@jmf.coop



TENDER DOCUMENT

(COMPLETE BIDDING DOCUMENT)

TENDER INVITATION FOR PAINTING, RENOVATION & OTHERS WORK AT DIFFERENT LOCATION IN JHARKHAND ON ANNUAL RATE CONTRACT BASIS

Single Stage - Two Part Bid

Tender No. JMF-PP-Painting Work-ARC Basis/2021-22/0115

Important dates:

Publication of Tender Notice : 16 Mar 2022
Receipt of completed tender : 26 Mar 2022 till 15:30 hrs

Name of Tenderer : _____
Address : _____

Tel./ Mob. no : _____
Email Address : _____

Tender Fee: Rs. Nil/-

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1. TENDER INVITATION DETAIL

- 1. Name of work:** Tender for Painting, Renovation & Others Work at Different Location in Jharkhand which is around 20,000 Sq ft (visible side) & Painting of door/window/grill which is 20,000 Sq. ft. area. **Materials will be supplied by JMF (Jharkhand Milk Federation).**
2. The scope of jobs/ works for wall repairing and painting – 20,000 Sq. ft are:
 - 1) Scrubbing and putty application
 - 2) Wall primer (one coat)
 - 3) Exterior emulsion (Weather Coat/ Distemper/ Emulsion paint/ Cement paint)- 2 coats
3. Enamel Paint (door/window/grill)- 2 coat – 20,000 Sq ft. area
4. **Document cost:** Rs. NIL/-
5. **Earnest Money Deposit:** 10,000/-
6. **Last Date & Time for receipt of Tender.:** On or Before - 26.03.2022 by 03.30 P.M.
7. **Date & Time of tender Opening:** At 04.30 P.M. on 26.03.2022.
8. Place of submission & opening of Tender:

Medha Dairy Plant

(A Unit of Jharkhand State Co-Op. Milk Producers' Federation Ltd.)
Near Birsa Munda Central Jail, Hotwar, Ranchi – 834012
(Contact No. 7544003404/ 7544003412)

9. **Period on Validity of Bids:** -Bids shall remain valid for 365 days after the date of bid opening prescribed by JMF, Ranchi. A bid valid for a shorter period shall be rejected as non-responsive.
10. **Location of Plant:** Entire Jharkhand
11. Sealed Tender should be super scribed with **“TENDER FOR PAINTING, RENOVATION & OTHERS WORK AT DIFFERENT LOCATION IN JHARKHAND ON ANNUAL RATE CONTRACT BASIS”**.

Tender should be submitted in a sealed cover with all documentary evidence of the qualifying requirements, Price bid super scribing the name of work, Tender date & Due date of Opening.

The Sealed Tender should comprise of the following documents (signed & stamped):



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2. ELIGIBILITY CRITERIA:

1. Proof of documents for similar nature of works carried out with Govt. Departments / PSU's / reputed Public or Private Organizations etc. in the last three financial years only, i.e., 2018-19, 2019-20 & 2020-21
2. The Agency should be equipped with adequate manpower and must have been in operation for at least last 03 financial years (2018-19, 2019-20 & 2020-21).
3. Proof of valid registration with statutory authorities for Works Contract, GST, any other etc.
4. Profile of the firm.
5. Details of Bank account e.g., Name of Bank, name of branch, type of A/c, along with copy of cancelled Cheque leaf.
6. Work orders as supportive documents to show the past experience having done similar job to any of the Dairy Cooperative in India.
7. Bidders should furnish stipulated documents in support of fulfilment of qualifying criteria. Non submission or incomplete submission of documents may lead to rejection of offer.
8. The bidder should not have been blacklisted by any dairy, Cooperatives or Institutions (Provide Self Declaration).

3. PROCEDURE FOR SUBMISSION OF QUOTES:

Sealed quotations are invited in Two Bid System (Technical Bid & Financial Bid) on Labour Rate basis for Painting work on all surface (Internal & External) of various buildings/premises including all Plants & All BMC Centers of JMF. Locations of the work may be anywhere across entire Jharkhand State.

SEALED-TENDERS are invited in single stage two envelope system i.e. Pre-Qualification/Technical Bid (Envelope - 1) and Financial Bid (Envelope - 2) as below:

The tender shall be submitted in two bid system i.e. Technical Bid and Financial Bid.

Envelope 1: Technical Bid

The bidder should submit eligibility criteria, technical details as required in enclosed **Annex-I** in the Technical Bid Envelope.

Envelope 2: Commercial Bid

The bidders should quote the prices in Indian Rupees in price bid format enclosed as **Annex-II** in the Commercial Bid Envelope.

The Sealed Tender (comprising Envelope 1 & Envelope 2) under one main envelope super scribing "Tender for Hiring of Vendor(S) for Outdoor Advertising & Publicity on Annual Rate Contract Basis" to be submitted at the below address:

THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD,
FARMERS TRAINING CENTRE (F.T.C), HEC, SEC- 2,
DHURWA, RANCHI – 834004, JHARKHAND



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4. TERMS AND CONDITIONS:

1. The bidder is expected to examine all instructions, forms, terms and conditions and specifications in the tender document. Failure to furnish complete information as required with reference to the tender document may result in rejection of the bid.
2. The tender shall be sealed and addressed to 'The Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF)' superscribing **"TENDER FOR PAINTING, RENOVATION & OTHERS WORK AT DIFFERENT LOCATION IN JHARKHAND ON ANNUAL RATE CONTRACT BASIS"** in the format provided in Tender document and must be submitted by 3.30 P.M. on 26.03.2022.
3. Before quoting the rates, the Bidder should go through the specifications, scope of work etc. and get himself fully conversant with them. The Bid should include cost of mobilization and cost to adhere to all Safety Norms as described in the tender. No relaxation or request for revision of quoted/accepted rates shall be entertained subsequent to the opening of Bid on account of mobilization or Safety costs.
4. All statutory compliances & taxes are under scope of the agency, if applicable.
5. The interested Party/ bidder should submit its Company's Profile in the format enclosed as **Annex-I**. duly signed & stamped.
6. The rate should be quoted in the format enclosed as **Annexure-II**.
7. The quantity mentioned is approximate which may increase or decrease during the duration of contract. Contractors are bound to execute the painting work at all the Plants/ BMC Centers & Milk Booths of Jharkhand Milk Federation (Medha Dairy) at entire locations in Jharkhand as per the requirement of JMF during the contract period. All the items mentioned in Annexure-II may or may not be executed during contract period, if not required and in such cases nothing extra shall be paid by JMF.
8. **Rates and Quotes:** -The rates quoted shall be inclusive of all taxes and duties as applicable as per the law. The quoted rates shall be firm and shall not be subject to any change whatsoever.
9. The bidder who has quoted the minimum per square feet rate shall be declared successful bidder and based on fulfilment of the tender requirement, will be awarded work order.
10. In the event two or more bidder has quoted the same per square feet rate and the rates offered by them is the lowest one, then the quantity shall be distributed in equal proportion between such bidders. However, it is clarified that the distribution of the actual site/location shall be as per the discretion of the JMF and such bidders hereby undertakes to not to raise any objection in this regard.
11. The rate to be quoted in Indian Rupees only.
12. The Materials for Wall repairing and painting and door/window/grill painting will be supplied by The Jharkhand State Coop Milk Prod Fed Ltd (JMF).
13. **CONTRACTOR'S OBLIGATIONS:**
 - a. The Contractor shall deploy suitably qualified and sufficient manpower for timely & satisfactorily execution of the works under the contract.
 - b. The Contractor shall deploy sufficient skilled, Semi-skilled and Un-skilled manpower separately to properly complete the job in given/scheduled time.
 - c. The Contractor shall depute its own workmen with proper identification to enter the plant premises.



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- d. The bidders shall remove all debris/wastes etc. wash and clean the floors/areas and hand over the site in a clean and habitable condition after completion of work at their cost.
 - e. All material required for proper completion of work including labour, scaffolding, safety equipment, tools and tackles etc. shall be arranged by the contractors. Electricity & water, if required, will be provided by the JMF free of cost at the mentioned work sites.
 - f. The contractor's rate must include all the taxes, levies, excise duty, local taxes etc. Nothing extra will be paid over and above the rates quoted by the contractor on this account. The JMF will deduct income tax and sales tax / work contract tax at source as per relevant rules in force.
 - g. The Contractor alone shall be responsible for compliance with respect to any safety measures as may be required by law or may be prudent as per the accepted industry practice with respect to the works to be executed under this Contract, under any statutory provisions including but not limited to those specifically provided under the Building and Other Construction Workers (Regulation and Employment) Act, 1996.
 - h. The Contractor shall be responsible for providing constant and adequate supervision of the Work to ensure compliance with the provisions of laws relating to safety and for taking all practical steps necessary to prevent accidents.
 - i. The Contractor shall be liable to follow all rules, regulations, generally accepted safety standards as per the best practice in the industry, whether written or not. The Contractor shall also be liable to do all that is necessary and prudent in the construction industry whether or not mandated in any law or this Contract.
14. **COMPLIANCE WITH LABOR/INDUSTRIAL LAWS:** The contractor is responsible for compliance with the following under this contract:
- a. It shall be the sole liability of the contractor (including the contracting firm/company) to obtain and to adhere by all necessary licenses/permissions from the concerned authorities, as provided under the various Labour Legislations including the Labour License obtained as per the provisions of the Contract Labour (Regulation & Abolition) Act, 1970.
 - b. The contractor shall discharge obligations as provided under various statutory enactments including the employee's provident fund and Miscellaneous Provisions Act, 1952. the Employees State Insurance (ESI) Act, 1948, the Contract Labour (R&A) Act, 1970, the Inter-state Migrant Workmen (Regulation of Employment & Conditions of Services) Act, 1979, Minimum Wages Act, 1948, Payment of Wages Act, 1936, Workmen Compensation Act, 1923 & other relevant acts, rules and regulations enforced from time to time.
15. After award of the Work Order, if the selected party/contractor failed to perform the work as per JMF requirements & specification or not found satisfactory at any time, the order will be terminated by giving seven days' notice period and will be diverted to some other party/parties and the party whose order is diverted shall have no right to claim.
16. During the execution if any damage occurs to the property, the party/ contractor will be liable to bear the cost to make the same good.
17. The contractor shall be held responsible for any violation of statutory regulations local, state or central, that may endanger safety of men, equipment, material and environment in his scope of work and any fine/ penalties shall be borne by the contractor
18. The Payment shall be made after completion of the job within 30 days on submission of original bills through NEFT/RTGS.



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19. ASSIGNMENT AND SUB-LETTING: The Contractor shall not directly or indirectly assign or sub-let total/any part of the contract to any other party or agency.
20. JMF reserves the right to accept or reject any or all the offers without assigning any reason thereof. Managing Director, JMF shall be Arbitrator in case of any disputes and his decision will be final and binding on both the parties. For all legal matters & dispute Ranchi court shall be our Jurisdiction.
21. **Earnest Money:**
 - a. The bidder shall pay Bid Security (EMD) of Rs 10,000/- (Rupees Ten thousand only) along with the technical bid by Demand Draft in favour of "JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD" drawn on any Scheduled /Nationalized Bank and payable at RANCHI. Bids received without Earnest Money deposit (EMD) shall stand rejected and thus shall not be considered for evaluation etc at any stage.
 - b. The bid security (EMD) without interest shall be returned to the unsuccessful bidders after finalization of contract.
 - c. The EMD deposited by successful agency will be adjusted towards Security deposit as demanded above. If the successful bidder fails to furnish the difference amount between Security Deposit and EMD within 30 (Thirty) days after the issue of Letter of Award of Work, his bid security (EMD) shall be forfeited unless time extension has been granted by "PURCHASER".
 - d. The EMD shall be forfeited if successful bidder fails to undertake the work or fails to comply with any of the terms and conditions of the contract.
 - e. Security Deposit will be forfeited in the event of failure by the Supplier to deliver the materials as per the schedule and the JMF may also go for risk purchase at Supplier's cost in the event of such failure and the differential cost, if any, may be recovered from the supplier's pending bill.
 - f. The Security amount of the successful bidders will be refunded within 30 days of receipt of request letter from the supplier after completion of delivery as per contract/ purchase order. Similarly, the EMD of the unsuccessful bidder will be refunded within 30 days of the completion of the tender process on their request.

Managing Director

The Jharkhand State Cooperative
Milk Producers' Federation Ltd

I/We do hereby declare that I/We have gone through the above cited terms and conditions before filling up our rates and submission of the Tender document. I/We are agreed to abide by the terms and conditions stipulated therein.

SIGNATURE OF THE TENDERER WITH SEAL

Date:



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Tenderer's Profile (to be filled & submitted along with Tender document)

ANNEX- I

No	Details			
1	Name of Vendor/ Tenderer			
2	Address of Registered Office			
3	Name of Contact Person, Designation & Mobile No.			
4	Email Address			
5	Office Tel No.			
6	Type of Firm: Ltd Co/ Pvt. Ltd. / Partnership/ Proprietor			
7	Nature of Firm: Manufacturer/ Traders / Autho. Dist. / Dealer			
8	Year of Establishment			
9	Name of Product, you Deal			
	Please, Specify in separate sheet (As per below Format)			
	S. No	Item Description (Shortly)	Make/Brand	
10	G.S.T. No & Reg. Date			
11	PAN No & Date			
12	Turn Over Of last 3 Year (Rs.)	1.	2.	3.
13	If You have maintained any quality standard (Pl. Specify)			
14	Name of Clients (If required, Pl. Specify in separate sheet)	1.	2.	3.
15	Min. Lead Time Required (Days)			
16	Bank Details	Name of Bank : Branch Address: Account No. : IFSC Code :		
17	Documents to Be Attached	1. Copy of Registration + PAN Copy + GST Regn. 2. ISO Certificates 3. Autho. Dealership 4. Fin. Statements 5. Product Brochures 6. Copy of PO's (Min.5)		
Recommendation:				
Seal & Sign. Of Bidder/ Tenderer				



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ANNEX- II
PRICE / FINANCIAL BID FORMAT
(To be submitted in separate envelope)

Ref. No. _____

Dt. ___/___/2022

Name of Work: - 'Painting, Renovation & Others Work at Different Location in Jharkhand on Annual Rate Contract Basis'

Name of Bidder/ Party:

Sl. No.	Description of Work	Qty	UOM	Labour Charge (Rate /Sq. Ft)	GST %	GST Amt. (Rs.)	Total Amt. (Rs.)
1	Labour Rate for Scrapping/ Cleaning of surface for wall putty	20000	Square Foot				
2	Labour Rate for finishing of wall-by-wall putty	20000	Square Foot				
3	Labour Rate for applying one coat of primer paint over cleaned surface	20000	Square Foot				
4	Labour Rate for applying two coats of paint over primer paint on new/ old surface in internal or external side of the building	20000	Square Foot				
5	Labour Rate for applying two coats of Enamel Paint over Mild Steel or Wooden surface for Door/ Window/ Grill	20000	Square Foot				
6	Labour Rate for applying texture putty on old walls after Scrapping/ Cleaning of surface	20000	Square Foot				
7	Labour Rate for applying texture putty on new walls	20000	Square Foot				

Note: The total amount quoted must be on inclusive of GST and all other charges.

Painting materials like Paint/ Putty/ Primer & Texture Putty will be provided by JMF and rest of the materials/consumable like Brush/ Roller/ Sand Papers etc. shall be arranged by the agency including Scaffolding also.

Materials will be supplied by Jharkhand Milk Federation (JMF).

Seal & Signature of the Bidder

Date: