



INVITATION FOR BIDS (IFB)
[LOCAL COMPETITIVE BIDDING (LCB)]
(Jharkhand State Co-Op. Milk Producers' Federation Limited, Ranchi)

**BIDDING DOCUMENT FOR
PROVIDING ARCHITECTURAL CUM STRUCTURAL
CONSULTANCY SERVICES**

FOR

**Infrastructure Expansion Projects of JMF
at Various Locations in Jharkhand State**

Tender No. JMF-PP-Appointment-Architect-JMF-Projects/2022-23/047
Single Stage –One Bid System

Tender Invitation Date: 07.12.2022
Tender Submission Due Date: 19.12.2022 till 04:00 PM

For any queries, please contact:
Purchase Department,
Email: purchase@jmf.coop
Phone: 7544003404 / 7544003412

Name of Bidder: _____

Address: _____

Tel./ Mob. No: _____

Email: _____

H.O./ Regd. Off:

F.T.C. Campus, Sec-II, H.E.C., Dhurwa, Ranchi (Jharkhand) – 834004
Ph.: +91-(0651) 2543062, Website: www.jmf.coop

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झारखण्ड राज्य सहकारी दुग्ध उत्पादक महासंघ लिमिटेड
The Jharkhand State Co-Operative Milk Producers' Federation Limited

BIDDING SCHEDULE

Mode of Submission of Bids	'SEALED ENVELOPE'
Tender Document Fee (Rs.)	Nil/-
Earnest Money (EMD) /Bid Security(Rs.)	Nil/-
Last Date & Time of Submission of Bids	19 Dec. 2022 by 04:00 pm
Date & Time of Opening of Bids	19 Dec. 2022 at 04:30 pm
Place for submission / Opening of Bids	Medha Dairy Plant, (A unit of Jharkhand State Coop. Milk Prod. Fed. Ltd., Ranchi), Beside Birsa Munda Central Jail, Khelgaon, Hotwar, Ranchi 834012





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The Jharkhand State Co-operative Milk Producers' Federation Limited

NIT

The Jharkhand State Cooperative Milk Producers' Federation Ltd.

Near F.T.C Campus, Sec-II, H.E.C., Dhurwa, Ranchi – 834004

Ph.: +91-(0651) 2270046 / 7544003404 / 7544003412

Email: purchase@jmf.coop, websites <http://www.jmf.coop>

TENDER NOTICE

Date: 07 Dec 2022

Sealed Tenders are invited from reputed eligible Bidders/Agencies for:

Sl No.	Tender details	Tender /Bidding Document No.	Tender Fee (Rs.)	EMD (Bid Security) (Rs.)	Last date / time for bid Submission
1.	Providing Architectural Cum Structural Consultancy Services for Infrastructure Expansion Projects of JMF at Various Locations in Jharkhand State	JMF-PP-Appointment-Architect-JMF-Projects/2022-23/047	Nil	Nil	19/12/2022 till 04:00 PM
2.	Supply, Installation, Testing and Commissioning of 'Video Conferencing System at MEDHA Dairy Plant, Hotwar, Ranchi.	JMF-ICT- Video Conferencing-Hotwar/2022-23/048	1,000/-	12,000	28/12/2022 till 03:00 PM
3.	Supply of 'Printed Laminated Pouch' for packing of mineral mixture & sheetvardhak at Medha Dairy Plant, Hotwar.	JMF-PE-Laminated Pouch-MM & Sheetvardhak/2022-23/045	2,000/-	22,000/-	28/12/2022 till 03:30 PM
4.	Supply and Demonstration / Installation of 'Computers, Printers and Online UPS Systems' at Various locations of MEDHA Dairy Plant.	JMF-ICT- Computer,Printer,UPS-Supply Demo/2022-23/044	2,000/-	As per Tender	28/12/2022 till 04:00 PM

For further details pertaining to tenders, please visit our website: www.jmf.coop and download the tender document.

For any clarification, please contact Head (Purchase), JMF, Ranchi, Jharkhand-834012.

N.B Bidders are requested to be in touch with our website till the date of opening of the bids in order to be informed about any corrigendum/modification etc. in the bid documents.

PR 284315 Jharkhand Milk Federation(22-23).D

Managing Director, JMF





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INTRODUCTION:

The Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF), registered under Jharkhand Co-operative Societies Act, 1935 is engaged in milk procurement, processing and marketing activities of milk and milk products in the state of Jharkhand and is popularly known by its brand name 'Medha'. Under an MoU with GoJ, the Federation is being run & managed by the National Dairy Development Board (NDDB).

JMF under the management of National Dairy Development Board (NDDB) started the milk procurement, processing and marketing activities in the state after taking over the existing Government Dairy at Ormanjhi in August 2014 and subsequently three other dairies at Deoghar, Koderma & Latehar. In 2016 NDDB supported in building a 1 Lakh Litre State of the Art Dairy Plant at Hotwar, Ranchi for the Jharkhand Milk Federation and today it is providing an alternative livelihood option to around 20000 rural families in the state of Jharkhand.

Jharkhand (झारखण्ड) is a state in eastern India. Ranchi was the centre of the Jharkhand movement (a movement called for a separate state for the tribal regions of South Bihar, northern Orissa, western West Bengal and the eastern area of what is present-day Chhattisgarh). The Jharkhand state was formed on 15 November 2000 by carving out the Bihar divisions of Chota Nagpur and Santhal Parganas. It's known for its waterfalls, the elegant Jain temples of Parasnath Hill and the elephants and tigers of Betla National Park.

Ranchi, the state capital has been selected as one of the hundred Indian cities to be developed as a smart city under PM Narendra Modi's flagship Smart Cities Mission. The city has a moderate climate and was the summer capital of Bihar until Jharkhand was separated in the year 2000. It is popularly known as a "City of Water Falls".

Area: 652 km²

Metropolitan area: 1,295 km²

Elevation: 651 m

Weather: 34 °C, Wind N at 13 km/h, 29% Humidity

Population: 10.7 lakhs (2011)

The word '**Medha**' means Goddess Sarasvati-the Deity of Knowledge. Like the purity of the reverent deity, our sincere effort is to provide the people of Jharkhand the best of nature.

Our core philosophy at Medha is to stay true to our roots with a commitment to serve the people of the state with the best quality, hygienic, unadulterated milk which contributes to the development of a healthy and strong people i.e.,

'Har boond mein Sehat, Har boond mein Jharkhand'



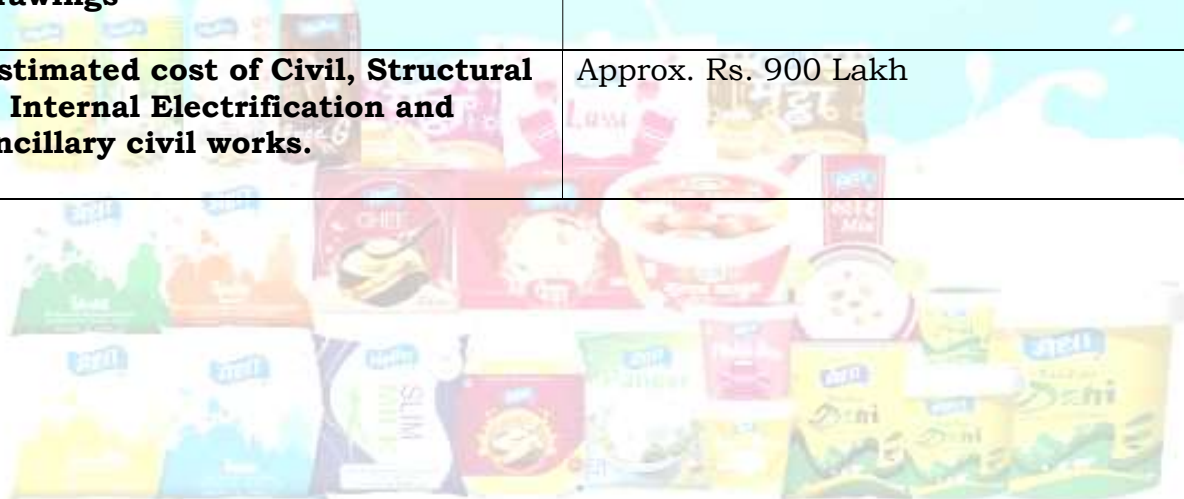
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A: BRIEF INFORMATION ABOUT THE PROJECT:

Name of the project with location	Infrastructure Expansion Project of JMF at Various Locations of Jharkhand
Nearest Railway station from the proposed sites	Ranchi / Jasidih/ Daltonganj
Nearest Airport from the proposed site	Ranchi & Deoghar
Nearest town from the proposed site	Ranchi/ Deoghar/ Palamu
Name & address of the project authority	Jharkhand State Co-Op. Milk Producers' Federation Limited F.T.C. Campus, Sec-II, H.E.C., Dhurwa, Ranchi (Jharkhand) – 834004
Type of Institute	Industrial
Time of Completion of the project	As per requirement
Schedule completion period for preparation & submission of drawings	As per requirement
Estimated cost of Civil, Structural & Internal Electrification and ancillary civil works.	Approx. Rs. 900 Lakh





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B: BRIEF DESCRIPTION / PLAN AREA OF THE INFRASTRUCTURES FOR WHICH DRAWINGS & DESIGNS FROM CONSULTANT ARE REQUIRED:

SL	DESCRIPTION	QTY	UNIT
1	LAND AND DEVELOPMENT		
1a	Land development.	-	LS
2	INDUSTRIAL BUILDING		
2a	Production Block (Tanker Bay, Process, product & pouch packing block, UHT block with store)	-	SqM
2b	Fuel yard, Transformer yard, foundation of milk silos, ammonia and air compressors, ice silos, boilers and chimney, structural pipe bridge etc	-	LS
SL	DESCRIPTION	QTY	UNIT
3	STORAGE FACILITIES/BUILDINGS		
3a	Hostel Building	-	SqM
3b	Auditorium	-	SqM
3c	Farmers Training Centre		
4	NON-INDUSTRIAL BUILDINGS		
4a	Administrative Block	-	SqM
4b	Utility Building	-	SqM
4c	Workers Amenity	-	SqM
4d	Toilet block	-	SqM
4e	Weigh Bridge cabin	-	SqM
4f	Security cabin & Entrance gate Complex.	-	LS
4g	Car Parking shed	-	SqM
4h	Electrically operated gates	-	LS
4i	Construction of 1BHK Staff Quarters	-	SqM
4j	Construction of 2BHK Staff Quarters	-	SqM
5	COMPOUND WALL AND FENCING		
5a	Chain link fence for transformer yard etc.	-	LS
5b	Compound wall of 2.40 mts high with fencing.	-	RM
7	EFFLUENT TREATMENT PLANT (CIVIL WORKS)		
7a	Civil works design for ETP tanks / foundations	-	LS
8	ROAD AND PAVEMENTS		
8a	Concrete roads / Park	-	SqM
9	INTERNAL ELECTRIFICATION & FURNITURE WORK		
9a	Internal electrification work	-	LS
9b	Lighting Fixtures and Fans	-	LS
9c	Furniture for auditorium	-	LS



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10	WATER SUPPLY AND DRAINAGE		
10a	UG sump	-	CUM
10b	External water supply lines	-	LS
10c	Storm water drainage	-	LS
10d	Rain water harvesting with recharge wells	-	LS
10e	External sanitary line	-	LS
11	FIRE FIGHTING SYSTEM		
11a	Fire hydrant/ Fire suppression system	-	LS

Proposed Expansion Project of JMF:

Sl. No.	Location	Description of Proposed Construction Work
1.	Medha Dairy Plant, Hotwar, Ranchi	A. Farmer's Training Centre- 1 No. B. Molasses Storage Platform with Tank of 400MT Capacity- 2Nos.
2.	Medha Dairy Plant, Gopibandh, Sarath, Deoghar	A. Administrative Block- 1 No. B. 1BHK Staff Quarters- 8 Nos. C. 2BHK Staff Quarters- 8 Nos.
3.	Medha Dairy Plant, Ganke, Chianki, Palamu	A. Administrative Block- 1 No. B. 1BHK Staff Quarters- 8 Nos.

Note: Above are only brief scope of works. Actual requirements may vary as per project functional / process requirements.





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C. ELIGIBILITY CRITERIA, SCOPE OF WORKS AND TERMS & CONDITIONS:

ELIGIBILITY CRITERIA:

Consultancy firm should have Experience in Planning, Designing, Estimation & Supervision of Civil, Structural, Internal Electrification and ancillary civil works and firm must have impaneled with Government of Jharkhand.

SCOPE OF WORKS:

In brief Planning, Designing, Estimation & Supervision of all Infrastructure Expansion Project of JMF at Various Locations of Jharkhand along with detailed scope of work as mentioned in 1.1.

1.1 ARCHITECTURAL CUM STRUCTURAL CONSULTANT'S SERVICES - Scope of works:

The Consultant shall take Client suggestions, prepare conceptual designs, master layout, project design brief, architectural plan, structural designs, plumbing and sanitation design & drawings. prepare working drawings, drawings for statutory Approval as per requirement of Statutory Authority, nominate and instruct Sub-Consultants (if any) subject to consent of the JMF, prepare for the Contractor, four copies of the execution drawings and other particulars and such further details as necessary for the proper execution of the works. The Consultant shall also submit Market rate analysis & specification for tender items or any new or deviated items without any additional cost.

DETAILS OF CONSULTANCY SERVICES:

(a) CONCEPTUAL DESIGN:

- I. Furnish site evaluation and analysis report with basic circulation, ventilation & Natural lighting, activity distribution, Hygiene , interaction and external linkages.
- II. Analyze schedule of spaces in relation to activities and site potential.
- III. Prepare conceptual design with reference to requirements and prepare rough estimate of cost on area basis.

(b) PRELIMINARY DESIGN:

- I. Modify the conceptual design incorporating required changes as per functional & process requirements; prepare the preliminary drawings and schedule of internal & external finishes, flooring, joinery, water supply, drainage, Internal electrification and other misc. works for the Service Recipient's approval along with the preliminary estimate of costs.



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(c) DRAWINGS FOR CLIENT/STATUTORY APPROVAL:

- I. Prepare drawings for Service Recipient through JMF /statutory approvals and ensure compliance with codes, standards and legislation, as applicable, along with help of liaison person appointed by Service Recipient.

(d) WORKING DRAWINGS AND TENDER DOCUMENTS

- I. Prepare working drawings, specifications, and schedule of quantities and preparation of estimate of cost based on market rate analysis and tender documents.

(e) CONSTRUCTION

- I. Prepare and issue working drawings and detail for execution of works during construction.
- II. Approve samples of various elements and components.
- III. Check and approve shop drawings submitted by contractors/vendors.
- IV. Visit site of works at periodical intervals as work proceeds and as agreed upon for necessary clarification any decision, offer interpretation of the drawings/specification, attend conferences and meetings to ensure that the project proceeds generally in accordance with the conditions of the contract and keep the Service Recipient /JMF informed and render advice on actions, if required with prior approval of JMF/ Service Recipient.
- V. Preparation of 'As built' drawings in two sets after submission of changes done on site-by-site engineer.

- 1.2 The Consultant shall analyze and design the reinforced concrete and steel structures and other buildings based on architectural design and those supplied by the equipment suppliers, using the latest technology and latest relevant IS codes. Consultant shall also validate the details of structural supports for equipment and services in Dairy plant , supplied by the equipment supplier with latest IS code and provide the stability certificate for all the civil works without any extra cost. The design of the structures shall be earthquake resistant pursuant to relevant zones and as per the provisions of IS code. A confirmation to this effect should be furnished by the Consultant on the drawings. The design calculations shall be provided by the Consultant to JMF at no extra cost, JMF reserves the right to get the design proof checked through IIT/NIT/Govt. Institute or any agency nominated by JMF for the purpose. The Consultant shall carry out any correction/modifications as suggested by the said agency. Fees paid to such agency shall be recovered from the Consultant If the design is found to be faulty (not able to meet the specified criteria or oversized). Further, JMF would initiate further action as deemed fit.



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- 1.3 The Consultant shall prepare & submit the detailed estimate & the schedule of quantities based on rates derived through detailed item rate analysis considering the present/ prevailing market rates in consultation with JMF of all the items for arriving at the cost estimates to be incorporated in the tenders, for which no additional fee shall be paid. Once Good for Construction (GFC) / Execution drawings are finalized, Consultant shall also furnish the revised cost estimate as detailed above with justification for variation in quantities. To ascertain the basis of cost estimate, Consultant shall also provide detail item rate analysis as per standard engineering practice for each new/ deviated item of works with required supporting documents.

Consultant to appoint Project Manager (Senior Engineer/ Architect with minimum 10 Years' experience in Industrial projects) who will act as project coordinator from the start of the project to verify all the drawings, deliverables issued to JMF. The equipment and services details in 2 D/3 D provided by the Mechanical and Service agencies involved in the project, shall be incorporate in the Civil drawings if required, at no extra cost to the project.

- 1.4 The Consultant shall work out and inform the appropriate quantities of steel and cement required in the structural elements.
- 1.5 Provide supervision during periodical site visits, as and when called for, as defined in the conditions of engagement exclusive of the services enumerated in Clause 2.0. On completion of such supervision, the Consultant shall submit a report on the observations made and recommendations suggested along with their bill for travelling expenses.
- 1.6 The Consultant shall also be responsible for preparation and furnishing working drawings in respect of internal electrical design & drawings, external services, rain water harvesting system, preparation of specifications for demolition works, interior design drawings & detailing, ceiling & paneling interior work, acoustic works, air cooling system for the new and existing buildings, electrification, landscaping etc., if requested in writing by JMF as per project requirement, in which case all the terms of this agreement would apply thereto.
- 1.7 The Consultant shall prepare and supply the following as part of consultancy services rendered:
- Two sets (hard copy) of complete working / execution drawings prepared on AUTOCAD & a soft copy of the same (on CD) giving full details which are necessary for the proper execution of the works (Ammonia print is not accepted)
 - Two sets of final completion (as executed) drawings (hard copy) prepared on AUTOCAD, incorporating changes effected in actual execution & a soft copy of the same (on CD). (Ammonia print is not accepted)



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- (c) Two sets (hard copy) of complete working/execution drawings prepared on AUTOCAD & soft copy of the same on CD as per the requirement and scale for submission to the local municipal /city planning authority.

1.8 The Consultant shall on completion of the works supply a set of drawings for preparation of record plans.

1.9 Assist and provide necessary help to the project authority in obtaining approval of building plan and all statutory approvals related to structures designed by the Consultant, from local authorities including completion certificate. The statutory fees in this regard shall be paid to consultant.

1.10 In the event of the Consultant, required to prepare extra drawing, design work, due to major changes ordered by the JMF, damage by fire or natural calamity or for any reasons whatsoever, without the fault of the Consultant, they shall be paid additional cost incurred upon submission of such supporting documents to the satisfaction of JMF.

However, minor corrections made by the Consultant at the request of JMF shall not attract any additional charges.

1.11 Consultant shall provide 3D drawings prepared by using REVIT/appropriate software for the Conceptual as well as for the Final AsExecuted building Plans & Elevations for the project.

1.12 Being typical nature of project, changes during the course of planning, design, detail engineering, execution are inevitable. The Consultant shall incorporate such changes and issue the revised drawing without any delay and within reasonable time period without any extra cost implication to the project.

2.0 SERVICES NOT INCLUDED IN CLAUSE NO. 1 "ARCHITECTURAL-CUM-STRUCTURAL CONSULTANT'S SERVICES – Scope of works"

2.1 Extra charges as may be agreed upon for services not included under Clause 1.0 'Architectural-Cum-Structural Consultant's Services – Scope of works' shall be payable in respect of the following additional services over and above the consultancy fee mentioned in Clause 3.0.

- (a) In advising as to the selection and suitability of sites, negotiation as to sites or buildings.
- (b) In preparing for the use of the JMF special drawings for negotiations with ground landlords, adjoining owners etc.
- (c) In amending working drawings or preparing new working drawings approved in writing to give effect to alterations as per the JMF's instructions or changes in design due to causes beyond the control of the Consultant, provided no extra charges shall be payable for amending working drawings or preparing new working drawings to give effect to alterations required by other specialists, factory rules and Municipal Authorities and such other Statutory Authorities.



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- (d) In negotiations arising from applications in connection with wall, rights to light and other easements, reservations or restrictions.
- (e) Costs of borings or test pits, chemical, mechanical and other tests, required by the Consultant, in the interest of the work, to be carried out before the commencement of the said works.

3.0 FEES

3.1 For Original Works

Service Recipient through the JMF agrees to pay to the Consultant as remuneration for the professional services to be rendered by the Consultant in relation to the said works, in particular for the services herein above mentioned, a fee calculated at the rate as mentioned in section D (Bid Form and schedule of Consultancy Services) on the actual cost of building/ buildings including services for which the Consultant shall provide details, determined on the prevailing plinth area rate mutually agreed upon and subsequently adjusted to the tender cost and then to total cost of civil and structural works executed (for which Consultant has provided the services) for the project which shall be intimated by the JMF to Consultant as and when the same is known. The Goods and service tax (GST) shall be indicated separately in the invoices as applicable.

3.2 For Repetitive works with Minor modifications

The Consultant shall be paid @ 0.75% (three fourth percent) of the total cost of repetitive work order value of civil and structural works executed (for which Consultant has provided the services) which are repetitive, but with minor modifications to be incorporated in the design.

3.3 For Repetitive work

The Consultant shall be paid @ 0.5% (half percent) of the total cost of repetitive work order value of civil and structural works executed (for which Consultant has provided the services) which are totally repetitive. However, in case of Clauses 3.2 and 3.3, the Consultant shall provide the site plan at no extra charge.

3.4 When the work is executed wholly or in part with old materials, labour or carriage is provided by the Service Recipient/ JMF, the consultancy fee payable to the Consultant shall be calculated as if the works had been executed by supplying all new materials and labours.

3.5 No deduction shall be made from the Consultant's fees on account of penalty, liquidated damages, or other sums withheld from payment to Contractors. Also, no addition shall be made on the fees on account of bonus, if any paid to Contractors. However, escalation, if any paid to the Contractors shall be considered while calculating fees.



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3.6 **Progress Payments**

The Service Recipient shall pay to the Consultant, the fee in the following manner:

- (a) On the completion of sketch designs and their approval by the JMF 25% of the total fees payable according to estimated cost of civil & structural works.
- (b) On completion of tender drawings and other particulars required for preparing schedule of quantities and their approval by the Service Recipient/JMF, further 25% of the total fees payable according to the estimated cost of civil & structural works for which the Consultant has provided the services.
- (c) On the completion of working / execution drawings further 25% of the total fees payable according to the estimated cost of civil & structural works/Civil works PO value, whichever is less for which the Consultant has provided the services.
- (d) The remaining 25% shall be paid in installments as building work progresses consistent with the value of the said works and the final payment shall be made in accordance with and on the basis of the cost of the executed works as provided in Clause 3.0.

3.7 The GST as applicable shall be paid along with their stage wise bills as per aforesaid Clause 3.6 on production of a copy of registration of the Consultant with GSTIN (Goods & Service Tax Identification Number).

3.8 The Consultant shall prepare and submit all the bills, in triplicate, in favour of Managing Director, Jharkhand State Cooperative Milk Producers Federation Limited, HEC, Sec-II, Dhurwa, Ranchi-834004, Jharkhand

4.0 **TRAVELLING EXPENSES:**

4.1 The Consultants shall be paid for their travel outside their Headquarters as follows:

- (a) For Partners, Associates, Senior Consultants - as per clause D (BID FORM AND SCHEDULE OF CONSULTANCY SERVICE FEE.
- (b) For the other staff - as per clause D (BID FORM AND SCHEDULE OF CONSULTANCY SERVICE FEE.

4.2 Payments against the travelling expenses shall be reimbursed on submission of bill and visit report of the observations, as stated in clause 1.5.

5.0 **DRAWINGS**

5.1 Apart from the four copies of the execution drawings and two copy each of completion (as executed) drawings referred in Clause 1.0 above, the Consultant shall supply additional copies of all drawings without any extra cost to the



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Service Recipient/JMF for submission to the various local authorities like Municipality, Factory Inspectorate etc., as per the requirement of Statutory Authorities.

6.0 TIME LIMIT FOR COMPLETION OF DRAWINGS & LIQUIDATED DAMAGES FOR DELAY IN ISSUANCE OF DRAWINGS:

6.1 On signing the agreement, the Consultant shall prepare a time schedule for completion of the drawings in consultation with the Service Recipient/JMF. This time schedule shall be strictly adhered to by the Consultant. The Consultant will be responsible for the claims raised by the Constructing Agencies / Service Recipient for delay in supply of required drawings.

If Consultant shall fail to provide the consultancy services within the time prescribed in the work order/ agreement, then the Consultant shall pay to the Service Recipient the sum at the rate of 0.5% (zero point five percent) of the amended up-to date total contract cost as liquidated damages for such default and not as a penalty for each completed week (week comprising of 7 days including holidays and any incomplete week shall be ignored for the calculation of liquidate damages) which shall elapse between the time prescribed in the work order/agreement and the date of certified completion of the particular works. The Service Recipient may without prejudice to any other method of recovery, deduct the amount of such damages from any payment in its hands, due or which may become due to the consultant. The payment or deduction of such damages shall not relieve the Consultant from his obligation to provide the consultancy services, or from any other of his obligations and liabilities under the contract.

The aggregate maximum of the liquidated damages payable to the Service Recipient under this clause shall be subject to a maximum of 10% (ten percent) of the total order/contract cost (i.e. value indicated in letter of acceptance or any subsequent amendment, accepted by Consultant

7.0 CONDITIONS OF ENGAGEMENT

7.1 The Consultant shall visit the site for inspection at the instance of the Service Recipient/JMF, to check that the works are being executed generally in accordance with the drawings and the specified quality of finish is being obtained, but constant supervision does not form part of the duties undertaken by them. The JMF will ensure that work is carried out strictly in accordance with the Consultants drawings and specifications once they have been approved and accepted.

7.2 The engagement of other Consultants shall be at the Architectural – cum - Structural Consultant's discretion in agreement with the Service Recipient/JMF. The other Consultants so engaged by the Architectural-cum-



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Structural Consultant with the approval of the Service Recipient/JMF shall be paid by the Consultants at his own cost.

- 7.3 The agreement entered into between the Consultant and the JMF may be terminated at any time by either party upon three months' prior written notice.
- 7.4 Copyright of all drawings originally developed by the Consultant for the purpose of this agreement will remain their intellectual property.

8.0 USE OF DRAWINGS AND DOCUMENTS

- 8.1 On occasion of death of the Consultant or his becoming incapacitated from acting as Consultants as aforesaid, the Service Recipient/JMF may make full use of all or any drawings, estimate or other documents prepared by the Consultant, after payment for the same in full as provided herein.

9.0 SUBLETTING

- 9.1 That the JMF and the Consultant bind themselves, their partners, successors in interest, executors, administrators and assignees if any, to this agreement and to the partners, successors in interest, executors, administrators and assignees of such other party, in respect of all covenants of this agreement.
- 9.2 Except as above, neither the JMF nor the Consultant shall assign, sublet or transfer their interest in this agreement without the written consent of the other.

10.0 PARTIAL SERVICES

- 10.1 In case where the Consultant perform partial services for any reason, including the abandonment, deferment, substitution or omission of any project and / or works, or part thereof, or if the services of the Consultant are terminated, the consultancy fee in respect of the services performed shall be as per Clause 3.0.

11.0 PROFESSIONAL INDEMNITY/ LIABILITY INSURANCE

The Consultant shall obtain and submit to the Service Recipient, a Professional Indemnity/ Liability Insurance within 30 days from the date of work order. The value of the same should be 110% of the consulting charges with ratio of incidence as 1:1 and the same should be valid till completion of the project including defect liability period for which services are to be provided by the consultant.



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12.0 COMPLIANCES

Consultant shall take note of guidelines and relevant instructions of JMF as applicable to the subject matter of the advice/service to be rendered by the Consultant and required to be complied with.

Consultant shall avoid any conflict of interest while discharging contractual obligations and bring, before-hand, any possible instance of conflict of interest to the knowledge of JMF, while rendering any advice or service. Consultant must act, at all times, in the interest of Service Recipient/ JMF and render any advice/service with professional integrity. The Consultant is expected to undertake an assignment/project, only in areas of its expertise and where it has capability to deliver efficient and effective advice/services to the Service Recipient /JMF.

Consultant shall keep in view transparency, competitiveness, economy, efficiency and equal opportunity to all prospective tenderers/bidders, while rendering any advice/service to the JMF/ Service Recipient, in regard with matters related to selection of technology and determination of design and specifications of the subject matter.

Consultant shall comply with Tax laws, Labour laws, applicable cess and levies and all statutory provisions and law applicable to the present contract and shall comply with entire laws of the land without fail.

Consultant shall fully cooperate with any legitimately provided/constituted investigative body, conducting inquiry into processing or execution of contractual obligations by the Consultant.

The Consultants, their Sub-consultants and the Personnel of either of them shall not, either during the term or within five (5) years after the expiration of this Contract, disclose any proprietary or confidential information relating to the Project, the Services, this Contract or operations without the prior written consent of the JMF. In case of 3rd party information gathered in execution of the project, similar confidentiality shall be maintained.

13.0 ARBITRATION

In the event of any question, dispute, differences arising what so ever between the parties to this Agreement out of or relating to the interpretation or operation or effect of this Agreement, the same shall be settled amicably by the parties. If the parties are unable to settle such dispute amicably, the same shall be referred to sole arbitrator to be appointed by JMF. The arbitral proceedings shall be governed under the provisions of The Arbitration and Conciliation Act, 1996 or any amendments thereof from time to time and the Award passed by the Arbitrator shall be final and binding on the parties. The venue of the arbitration shall be at DHURWA RANCHI and the courts at RANCHI shall have exclusive jurisdiction to entertain any disputes arising out of this Agreement. The arbitration proceedings shall be in English.



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D: BID FORM AND SCHEDULE OF CONSULTANCY SERVICE FEE

Sr. No.	Brief description of the services	Fee in Rs.
1.	Fee for Architectural –cum-Structural design consultancy services as per the scope of works mentioned under clause 1.0 (Estimated value of Civil & Structural Works for which services of consultant are required is approximately Rs.900 Lakh)	Fee in % of the estimated value of works i.e. ____ % of estimated value of Civil & Structural Works, amounting to Rs. _____ which is subject to subsequent adjustment as per Clause 3.0 (Fees) GST @ ____ % Total amount in Rs. _____ inclusive of GST.
2.	Traveling expenses (TA, DA, Lodging, incidental, and accommodation) of Partners, Associates and Senior Consultants for visit to JMF HO, Dhurwa, Ranchi.	Basic rate Rs. _____ per visit per person. GST @ ____ % Total amount in Rs. _____ inclusive of GST, per visit per person.
3.	- do- as per sr no. 4 but for other staff of the Consultant for Visit to JMF HO, Dhurwa, Ranchi.	Basic rate Rs. _____ per visit per person. GST @ ____ % Total amount in Rs. _____ inclusive of GST, per visit per person.
For Visit of Medha Dairy Plant, Hotwar, Ranchi:		
4.	Traveling expenses (TA, DA, Lodging, incidental, accommodation) for project site visit of Partners, Associates and Senior Consultants.	Basic rate Rs. _____ per visit per person. GST @ ____ % Total amount in Rs. _____ inclusive of GST, per visit per person.
5.	- do- as per sr. no. 2 but for other staff of the Consultant for Project Site visit.	Basic rate Rs. _____ per visit per person. GST @ ____ % Total amount in Rs. _____ inclusive of GST, per visit per person.



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For Visit of Medha Dairy Plant, Gopibandh, Sarath, Deoghar:

6.	Traveling expenses (TA, DA, Lodging, incidental, accommodation) for project site visit of Partners, Associates and Senior Consultants.	Basic rate Rs. _____ per visit per person. GST @ ____ % Total amount in Rs. _____ inclusive of GST, per visit per person.
7.	- do- as per sr. no. 2 but for other staff of the Consultant for Project Site visit.	Basic rate Rs. _____ per visit per person. GST @ ____ % Total amount in Rs. _____ inclusive of GST, per visit per person.

For Visit of Medha Dairy Plant, Ganke, Chianki, Palamu:

8.	Traveling expenses (TA, DA, Lodging, incidental, accommodation) for project site visit of Partners, Associates and Senior Consultants.	Basic rate Rs. _____ per visit per person. GST @ ____ % Total amount in Rs. _____ inclusive of GST, per visit per person.
9.	- do- as per sr. no. 2 but for other staff of the Consultant for Project Site visit.	Basic rate Rs. _____ per visit per person. GST @ ____ % Total amount in Rs. _____ inclusive of GST, per visit per person.





INVITATION FOR BIDS (IFB)

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E: OTHER TERMS & CONDITIONS:

1. The bid shall be submitted in 'Sealed Envelope' **super-scribing:** "TENDER FOR PROVIDING ARCHITECTURAL CUM STRUCTURAL CONSULTANCY SERVICES FOR INFRASTRUCTURE EXPANSION PROJECTS OF JMF" on or before the due date.
2. The offer/ quotation should be submitted in sealed envelope as per the enclosed format - **Section-D** and shall be open in presence of bidder's representative on the date & time specified in the tender.
3. The bidder shall fill its complete profile in the enclosed format **Section - F** -and shall provide/ submit all such documents as requested/ required.
4. **Validity of Bid/Offer:** The Bid /Offer should remain valid for **90 days** from the date of bid opening. A bid valid for a shorter period shall be rejected by JMF as non-responsive.
5. Offers should be strictly according to JMF requirement / specification / scope of work, failing which it may not be considered.
6. The rate quoted /accepted will be binding on the tenderer till completion of the contract and on no account any increase in the price will be entertained till the completion of contract period.
7. The Bidder shall bear all costs associated with the preparation and submission of its bid, and the Federation (JMF) will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.
8. The Bidder must provide copy of GST, PAN & Bank Details along with bid document.
9. The evaluation of bids shall be done based on the estimated value of civil and structural works for which services of consultant are envisaged. The number of site visit for comparison of bids shall be considered as follows for each project site (Hotwar Ranchi, Sarath, Deoghar & Ganke, Palamu).
 - a. For Partners, Associates, Senior Consultants for project site – 6 nos.
 - b. For other staff for project site – 6 nos.
 - c. For Partners, Associates, Senior Consultants for JMF HO,Dhurwa, Ranchi – 3 nos.
 - d. For other staff for JMF HO,Dhurwa, Ranchi– 3 nos.However, the actual nos. of site visit may vary on either side as per site requirement. The quoted travelling expense (as per Clause no. D) shall remain fixed throughout the duration of contract period irrespective of change in number of visits.
10. JMF/Service Recipient at its own discretion and without assigning any reason thereof reserves the right to accept or reject any or all bids. JMF/Service Recipient also does not bind itself to accept the lowest bid.
11. Disputes: The Federation (JMF) and the bidder shall make every effort to resolve any dispute / disagreement in connection with the bid amicably by direct negotiation. However, the decision of managing Director, JMF will be final & binding in case the disagreement or dispute is not resolved by mutual negotiation. Legal dispute if any, concerning to this supply shall be subject to such courts as Exercising Civil Jurisdiction over Ranchi.
12. The tender document submitted by a tenderer shall become the property of the JMF and JMF shall have no obligation to return the same to the tenderer.
13. Address for Communication:

Group Head (Purchase)
The Jharkhand State Coop Milk Producers' Federation Ltd
Beside Birsa Munda Central Jail, Hotwar, Ranchi-834012, Jharkhand
Ph.: +91-(0651) 2270046, Email: purchase@jmf.coop



INVITATION FOR BIDS (IFB)

[LOCAL COMPETITIVE BIDDING (LCB)]

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F: VENDOR RESTRIGATION FORM:

No	Details (to be filled by bidder)		
1	Name of Vendor/ Bidder		
2	Address Of Registered Office		
3	Address Of Factory/ Works		
4	Name of Contact Person		
5	Contact Nos.		
6	Email ID:		
7	Type Of Firm : Ltd Co/ Pvt. Ltd. / Partnership/ Proprietor		
8	Nature Of Firm: Manufacturer/ Traders / Autho. Dist. / Dealer		
9	Year Of Establishment		
10	Name Of Product, you Deal		
	Please, Specify in separate sheet (As per below Format)		
	S. No	Item Description (Shortly)	Make/Brand
	1.		
	2.		
11	G.S.T. No & Reg. Date		
12	PAN No & Date		
13	Turn Over Of last 3 Year (Rs.)	1. 2. 3.	
14	If You have maintained any quality standard (Pl. Specify)		
15	Name Of Clients (If required, Pl. Specify in separate sheet	1. 2. 3.	
15	Min. Lead Time Required (Days)		
17	Bank Details	Name of Bank : Branch Address: Account No. : IFSC Code :	
1	Documents to Be Attached	1. Copy of Registration + PAN Copy + GST Regn. 2. ISO Certificates OR any (as applicable) 3. Autho. Dealership (If any), 4. Fin. Statements 5. Copy of PO's/WO's (Min.5) 6. Cancel Cheque	
Seal & Sign. Of Bidder/ Vendor			