



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



ANNUAL TENDER INVITATION

(COMPLETE BIDDING DOCUMENT)

*Tender for hiring of Insulated Vehicles/
Vans for transportation / distribution of
'Medha' brand milk & milk products.*

Single Stage - Two Parts Bid

[A Bidder can participate for 02 ROUTES ONLY under the same name of the firm/Individual.]

Tender No. JMF-MKT-Hiring of Insulated -Vehicle/2021-22/008

Important dates:

Tender Release/ Request date : **23 May 2021**
Last date of Receipt of Tender : **12 June 2021 till 02:00 PM**
Opening of Technical Bid (Part-1) : **12 June 2021 till 04:00 PM**
Opening of Financial Bid (Part-2) : The date of opening of Financial Bid will be informed to qualified bidders as per Part-1 technical bid.

Name of Tenderer: _____

Address: _____

Tel./ Mob. no: _____

Email _____

The tenderer shall sign on the last page together with initials on every page. Initial/signature will indicate the acceptance of the tender terms and conditions by the tenderer.

Tender Fee: Rs. 1,000/-

All rights reserved. This material is confidential and proprietary of The Jharkhand State Co-operative Milk Producers' Federation Ltd (JMF) and no part of this material should be reproduced, published in any form by any means, electronic or mechanical including photocopy or any information storage or retrieval system nor should the material be disclosed to third parties without the written authorization of JMF

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



TENDER NOTICE

The Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF), registered under Jharkhand Co-operative Societies Act, 1935 is engaged in milk procurement, processing and marketing activities of item milk and milk products in the state of Jharkhand and is popularly known for its brand 'Medha'. Under an MoU, the Federation is being run & managed by the National Dairy Development Board (NDDB).

The office is located at Ranchi and is inviting offers as per prescribed proforma.

Single Stage Two Parts Unconditional Tenders / Bids are invited in sealed envelope from transporters having minimum 03 years' experience in Milk Distribution business for transportation / distribution of 'Medha' brand milk & milk product in Insulated vehicle for various routes as per below details:

SI No.	Description of item/ job	Total Routes (in brief)		Remarks
1	Engagement of Insulated Vehicles for transportation /distribution of 'Medha' brand milk & milk products for various routes on hire basis for a contract period of One (01) Year extendable up to Three (03) Years.	Jamshedpur Region	03	The interested bidders are requested to submit Earnest Money Deposit (EMD) per route wise. Rs.50,000/-per Route (for SI Nos. 01) & Rs.25,000/-per Route for others as detailed Annex-II-B.
		Bokaro Region	01	
		Dhanbad Region	04	
		Latehar Region	02	
		Bihar Region	02	
		Defence Route	03	
		15		

Tender document cost is Rs. 1000/- (Non-Refundable).

Tender documents can be purchased from the office at Hotwar Dairy Plant, Beside Birsa Munda Central Jail, Hotwar, Ranchi – 835217 on any working days between **11.00 Hrs – 16.30 Hrs** from **24 May 2021 till 10 June 2021** on payment of **Rs. 1,000 /-** in words 'Rupees One Thousand One Hundred Eighty Only' either in cash or in shape of Demand Draft drawn in favour of 'Jharkhand State Co-Op. Milk Producers' Federation Ltd.' payable at Ranchi.

Filled in tender document along with **EMD (per route wise) plus Rs. 1000/-** against tender document fee, should reach us **on or before 12 June 2021 by 14:00 Hrs.**

The Technical Bid shall be opened at **16:00 Hrs on 12 June 2021** at Medha Dairy Plant (Admin Building), Beside Birsa Munda Central Jail, Hotwar, Ranchi – 835217 in presence of the interested bidders. **Tenders without EMD & Tender document Fee or incomplete in any manner shall be rejected.**

The tender document can also be downloaded from our website www.jmf.coop. On downloading of the tender document from JMF website, the tender document fee to be submitted in shape of Demand Draft along with Tender in Technical Bid Envelope.

Any corrigendum, updates etc. relating to this tender will be published only in our web site and not in any other media including newspaper. Therefore, interested bidders may regularly visit our website or contact the undersigned.

The Federation reserves the right to reject any or all the tenders without assigning any reason thereof.

Managing Director
Jharkhand State Cooperative Milk
Producers' Federation Ltd

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

Medha Dairy Plant, Beside Birsa Munda Central Jail, Hotwar, RANCHI 834012
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



निविदा सूचना

निविदा संख्या **JMF-MKT-Hiring of Insulated -Vehicle/2021-22/008** दिनांक. 23 मई 2021

झारखण्ड राज्य सहकारी दुग्ध उत्पादक महासंघ लिमिटेड (JMF) को निम्न रूट जमशेदपुर, बोकारो, धनबाद, लातेहार, बिहार और डिफेन्स के लिए मेधा ब्रांड के अंतर्गत दूध तथा दुग्ध जन्य पदार्थों के स्थानीय एवं निकटवर्ती इलाकों में दुलाई के कार्य हेतु कुशल एवं अनुभवी परिवहनकर्ता की आवश्यकता है। निविदा में भाग लेने हेतु निविदाकर्ता के पास स्वयं का या अपनी कंपनी का जी.एस.टी. रजिस्ट्रेशन, पैन नम्बर, आधार नम्बर एवं इस कार्य को करने हेतु आवश्यक सभी आलेख अनिवार्य रूप से उपलब्ध होना चाहिए। इसके अतिरिक्त निविदाकर्ता को आर्थिक रूप से संपन्न होना, क्षमता के अनुरूप अनुबंधित इन्सुलेटेड गाड़ी का होना एवं एफ.एम.सी.जी उत्पादों के वितरण का पर्याप्त अनुभव होना चाहिए। इच्छुक निविदाकर्ता इस कार्य से सम्बंधित अन्य आहर्ताओं की विस्तृत जानकारी हेतु झारखण्ड राज्य सहकारी दुग्ध उत्पादक महासंघ लिमिटेड उपरोक्त कार्यालय या वेबसाइट www.jmf.coop से अथवा दूरभाष संख्या- 0651.2270046, मोबाईल नम्बर 7544003404 / 7360035219 पर सम्पर्क कर प्राप्त कर सकते हैं। इच्छुक निविदाकर्ता इस निविदा से संबंधित निविदा-प्रपत्र को दिनांक 24 मई से 10 जून तक की अवधि में मात्र 1000/-रुपये का भुगतान कर उपरोक्त कार्यालय के पते से प्राप्त कर सकते हैं अथवा वेबसाइट www.jmf.coop से डाउनलोड कर सकते हैं। निविदाकर्ता निविदा प्रपत्र को दिनांक 12.06.2021 के अपराहण 02 बजे तक कुरियर/निबंधित ढाक/हाथों हाथ के माध्यम से निम्नलिखित पते पर जमा किया जा सकता है।

Medha Dairy Plant, Beside Birsa Munda Central Jail, Hotwar, Ranchi-835217

अधोहस्ताक्षरी बिना किसी कारण बताए किसी भी/सभी निविदाओं को स्वीकार करने का अधिकार सुरक्षित रखता है।

PR 246838 Jharkhand Milk Federation(21-22).D

प्रबंध निदेशक
झारखण्ड राज्य सहकारी
दुग्ध उत्पादक महासंघ लिमिटेड

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



Instruction to Bidders/Tenderer

1. The Bidder is expected to examine all instructions, forms, terms, and specifications in the Bidding Document. Failure to furnish all information or authentic documentation required by the Bidding Document may result in rejection of the Bid.
2. The Bid shall comprise of two envelopes (one containing the Technical Bid and the other the Financial or Price Bid) to be submitted simultaneously under one main envelope.
3. The Bidder shall submit the Technical Bid and Financial Bid using the appropriate Bid Submission Format provided in Bidding/ Tender document or as requested in Bid document. The forms/ formats must be completed without any alterations to their format, and no substitutes shall be accepted.
4. Tender bid can be sent by post/ courier or submitted by hand at our office by time as specified in tender notice. Tenders received late will be rejected.
5. Bid can be submitted by hand or by post/ courier. For bids submitted by post or Courier, it is bidder's responsibility that bid reaches our office on or before the scheduled time and date.
6. In case tender opening date is declared a Holiday, bids shall be opened on next working day at the same time specified in tender.
7. The unit rates and the prices shall be quoted by the Bidder entirely in Indian Rupees unless otherwise specified in Bidding/ Tender document in case of International Competitive Bidding (ICB). All payments shall be made in Indian Rupees only, unless otherwise specified in the Bidding/ Tender document.
8. To establish their eligibility, Bidders shall complete the eligibility criteria specified /requested in the Bid/ Tender document.
9. To establish the conformity of the Goods and Related Services to the Bidding Document, the Bidder shall furnish as part of its Bid, the documentary evidence (specifications, designs and drawings and others), supply samples where asked for, demonstrate trials or carry out tests as specified in Bidding /tender document.
10. Any attempt by a Bidder to influence the Procuring Entity "The Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF)", in the examination, evaluation, comparison, and post qualification of the Bids or Contract award decisions may result in the rejection of its Bid, in addition to the legal action which may be taken by the Procuring Entity under the Act and the Rules.
11. Information relating to the examination, evaluation, comparison, and post-qualification of Bids, and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all Bidders.
12. To assist in the examination, evaluation, comparison and qualification of the Technical or Financial Bids, the Bid evaluation committee may, at its discretion, ask any Bidder for a clarification regarding its Bid. The committee's request for clarification and the response of the Bidder shall be in writing.
13. Any clarification submitted by a Bidder with regard to his Bid that is not in response to a request by the Bid evaluation committee shall not be considered.
14. The determination of qualification of a Bidder in evaluation of Technical Bids shall be based upon an examination of the documentary evidence of the Bidder's qualifications submitted by the Bidder and in accordance with the qualification criteria indicated in Qualification and Evaluation Criteria. Factors not included in Qualification and Evaluation Criteria shall not be used in the evaluation of the Bidder's qualification.
15. The Bid evaluation committee shall have full powers to undertake negotiations where it deemed necessary. Negotiations may, however, be undertaken only with the lowest Bidder(s) only.
16. JMF reserves the right to accept or reject any Bid, and to annul the Bidding process and reject all Bids at any time prior to Contract award without assigning any reasons thereof and without thereby incurring any liability to the Bidders.
17. JMF shall award the contract to the Bidder whose offer has been determined to be the lowest in accordance with the evaluation criteria set out in Evaluation and Qualification Criteria and if the Bidder has been determined to be qualified to perform the contract satisfactorily.

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



(Tender/ Bid Details)

The Jharkhand State Co-Op. Milk Producers' Fed. Ltd. (JMF) invite **TWO PART TENDERS** in Sealed Envelops for the **ENGAGEMENT OF INSULATED VEHICLES/ VANS FOR TRANSPORTATION/ DISTRIBUTION OF MILK & MILK PRODUCTS** on Yearly Contract basis (extendable up to 3 years) for various routes as detailed below:

1.	Item to be supplied	:	Insulated Vehicles/ Vans on Hire Basis for distribution of 'Medha' brand milk & milk products for various routes on a contract for 01 year. [Detail routes mentioned in Annex-II-B].
2.	Quantity	:	For 15 Routes as mentioned in Annex-II: B.
3.	Validity of Offer	:	120 days from opening of Part-I tender.
4.	Supply/ Delivery	:	As per terms & condition of order/ contract.
5.	Cost of the Tender document	:	Rs. 1,000 /- (Rupees One thousand Only)
6.	Earnest Money Deposit	:	Rs. 50,000/-per Route (for Sl No. 01) & Rs. 25,000/-per Route for others as detailed Annex-II-B is to be submitted in shape of Demand Draft/ RTGS drawn in favour of the Jharkhand State Cooperative Milk Producers' Federation Ltd. payable at Ranchi. Tenders not accompanied with EMD & tender fee will be rejected.
7.	Place of submission and opening of Tender	:	Medha Dairy Plant Beside Birsa Munda Central Jail, Hotwar, Ranchi – 835217 (Contact No. 7544003404/ 7360035219) Email: purchase@jmf.coop Website: www.jmf.coop
8.	Last date & time for submission of Bid / Tender	:	12 June 2021 by 14:00 Hrs
9.	Date and time of opening of Part I Technical Bid Document	:	12 June 2021 at 16:00 Hrs
10.	Date and time of opening of Part II Technical Bid Document	:	The date of opening of Financial Bid will be informed to the eligible tenderers who are found and declared as qualified as per Part I technical bid.

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



1. **ELIGIBILITY & QUALIFICATION CRITERIA:** -

- 1.1. The tender shall be acceptable /qualified only when it is received completed in all respect along with EMD and tender document fee.
- 1.2. The tender should reach us in a Sealed Envelope on or before the due date & time.
- 1.3. **Other DOCUMENTS REQUIRED:**
 - 1.3.1. Bidder's Profile -**Annex -I**. (duly filled, signed & stamped).
 - 1.3.2. Vehicles details & documents as per **Annex-II-A** (duly filled, signed & stamped)
 - 1.3.3. Copy of GST Regn. PAN
 - 1.3.4. Copy of Cancelled Cheque

2. **MODE OF SUBMISSION OF TENDER:**

The bidder has to submit the tender in 'sealed envelope' in single stage two (02) Bid System i.e. Pre-Qualification/Technical Bid (Technical Envelope) and Financial Bid (Commercial Envelope) under one main envelope as below:

- 2.1. **Envelope 1:** Pre-Qualification/Technical Bid - The envelope be superscribed with 'Technical Bid'. The bidder should submit relevant documents as per eligibility criteria along with filled & signed **Annex-I & Annex-II**.
- 2.2. **Envelope 2:** Financial / Commercial Bid- The envelope be superscribed with 'Commercial Bid'. The bidders should quote the rates/ prices in Indian Rupees in bid format enclosed as **Annex-III**.

[The quoted price should be according to Clause 19 of this tender document].

Both the envelopes 'Envelope - 1 and 2' to be put in a third envelope and the third envelope should be **superscribed with "TENDER FOR ENGAGEMENT OF INSULATED VEHICLES/ VANS FOR TRANSPORTATION OF MILK & MILK PRODUCTS"**.

3. **Code of Ethics:**

The Purchaser as well as the Bidder shall observe the highest standard of ethics including laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988", during the procurement or execution of such supply, installation and commissioning orders. If the bidders are found in Bid pooling or against law against fraud and corruption, then their firms may be blacklisted.

4. **Clarification of Bids:**

To assist in the examination, evaluation and comparison of bids, the empowered committee/ official may ask bidders individually for clarification of their bids, including breakdowns of unit prices. The request for clarification and the response shall be in writing or e mail, but no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the correction or arithmetical errors discovered during the evaluation of the bids.

5. **Validity of Offer:**

The quotation must be valid for 120 days from the date of opening of quotations. JMF reserves the right to request the Bidder for the extension of the validity of the quotations. The Bidder will be at liberty to accept or reject the request.

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



6. Payment Terms:

- 6.1. The payment terms would be **100% within 30 days** from the date of receipt of bill/ invoice duly certified by JMF authorized person. The payments shall be made through NEFT/RTGS and all payments shall be made in Indian Rupees only.
- 6.2. The Transporter shall lodge claim within seven days of the billing period, which will be settled by the Federation subject to deduction of any tax at source, required to be deducted by the Federation under Income Tax Act, 1961 or any other act and Rule's time being in force.

7. Earnest Money Deposit (EMD):

- 7.1. Earnest Money Deposit (E.M.D): **Rs. 50,000/-** (for Sl No. 01) **Rs. 25,000/-** for others as detailed **Annex-II-B** is to be deposited **for each route/route wise** in shape of Demand Draft in favour of Jharkhand State Cooperative Milk Producers' Federation Ltd. payable at Ranchi or through NEFT/RTGS in Bank A/C No: - 914020036149007, Bank: - AXIS BANK LTD, Ashok Nagar, Jharkhand, Ranchi-834002, (IFS CODE-UTIB0000837),
- 7.2. The EMD deposited shall not carry any interest. The EMD of successful bidders shall be converted to Security Deposit and will be refunded at the end of contract period. The EMD of others (non-qualified) will be returned immediately on Tender finalization.
- 7.3. EMD of a tenderer will be forfeited, if the tenderer withdraws or amends its tender or derogates from the tender in any respect within the period of validity of its tender. Further, if the successful tenderer fails to furnish the required performance security within the specified period or fails to perform to supply /job or service as per contract/order terms & conditions of order.

8. Performance Security:

- 8.1. The selected successful tenders have to deposit **Performance Security @5.0% of the approx. total yearly Turnover (as per the Transportation Per Day shown in Annex-II-B)** in shape of **DD** or through NEFT/RTGS in favour of 'Jharkhand State Cooperative Milk Producers' Federation Ltd, payable at Ranchi.
- 8.2. The performance security will be refunded to the transporter on written request after satisfactory completion of contract.
- 8.3. The Performance Security /EMD will be forfeited for breach of the any of terms/conditions of our tender and if it is found at any time during the contract period that the services provided by the firm are poor/defective/unsatisfactory. The decision of the MD, JMF this regard shall be final and binding on the firm.

9. Bidding Rates/ Offer:

- 9.1. The bidders are instructed to quote the rate/ price as per the enclosed format "**Annex-III: Price / Commercial Bid**" wherein all parameters need to be filled for quoted items.
- 9.2. A Bidder can participate and offer for 02 ROUTES ONLY under the same name of the firm/Individual.
- 9.3. The rates quoted by bidder should include salary of staff/ driver, cost of diesel, all consumables, repair and maintenance costs, all taxes applicable on hired/ engaged vehicles by road transport authorities (like registration charges. insurance charges etc.), mobile phone for driver etc. for which nothing extra will be payable by JMF.

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



- 9.4. **Nothing extra will be paid to the contractor due to fluctuation in cost of diesel or any other consumable items, registration charges etc. during the period of contract.**
- 9.5. The Parking Charges and Toll Taxes, if any, will be payable on reimbursement-basis, in addition to the total monthly charges quoted by the Contractor. The Officer(s) should, in no conditions, be asked to bear any expense on this account.
- 9.6. All the taxes and duties what-so-ever leviable by the Government (State or Central) or anybody, shall be borne by the contractor and will be deducted from his account bill.

10. **TERMS & CONDITIONS: -**

- 10.1. The bid/ tender is acceptable only in sealed envelope on or before the due date.
- 10.2. The eligibility and qualification of the bidder will be first examined based on the detail submitted under first cover (**Technical Bid**) with respect to eligibility criteria prescribed in this tender document. The **Price Bid** under the second cover shall be opened for only those bidders whose bids get technically qualified as per documents received in tender respective to eligibility and qualifications requirements as per Tender document.
- 10.3. Once the transporter accepts the contract then he/she has to provide service for a minimum period of 3 months else the 25% of security deposit would be withheld by JMF
- 10.4. The commercial agreement shall be for a period of **One year** and shall automatically come to an end immediately on the expiry of said period unless terminated earlier or extended by mutual consent in writing. The extension may be done for two times and maximum tenure of contract up to 3 years.
- 10.5. Vehicles to be supplied /engaged with JMF have to be executed strictly as per the schedule, routes and specifications provided/ given by the JMF.
- 10.6. The Transporter shall have to comply the statutory requirements in respect of men and machine (vehicles) deployed by him for performance of the contract as provided under various Acts and Rules like ESI, EPF, Factory Act and OMV Act, have insurance and ensure that staff deployed by him are well versed with the provisions of the OMV Act as well as road traffic.
- 10.7. The transporter shall engage the vehicle in good running and road worthy condition
- 10.8. The Transporter or its staffs will not involve directly or indirectly on strike individually or jointly to affect the business of JMF in any manner. If such situation arises, the Transporter or his staff will be liable for the loss with penal action as per law including termination of contract.
- 10.9. The transporter shall not have any right to assign/transfer the right to operate vehicle under the contract/ agreement with JMF. In case of breakdown of the engaged vehicles, the transporter shall have to take prior permission to engage any other vehicle as a replacement for a temporary period only. In such case, the transporter shall be liable for all the acts and payments of the replaced vehicle.
- 10.10. Contractor / transporter has to submit power of attorney/affidavit in favour of one who is authorized to sign various documents, bills, MB, contract agreement etc. to enter into contract agreement & submit partnership deed if any

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



10.11. **PENALTY/ DEDUCTIONS:**

- 10.11.1. Transporters who do not possess insulated vehicle, will have to insulate it within 15 days of receiving our order. He/ She shall be paid at 75% of the order rate for the period of use of non-insulated vehicle for first 15 days for starting the Contract. Beyond 15 days, it would be at JMF Management discretion whether to allow further time period or may cancel/ terminate contract.
- 10.11.2. The Transporters shall not use his vehicles for any other activities like transportation of materials other than that of the Federation or passengers while carrying goods of JMF or returning en-route. If the transporter is found engaged in such type of activities, then the Federation shall have the right to impose penalty up to Rs.1000/- per instance which may also lead to cancellation of agreement.
- 10.11.3. Return of empty crates, and insulated boxes & penalty for shortage: The Transporter will have to return all the empty crates, insulated boxes from the delivery point on his/her return to dairy dock in the scheduled time. In case less number of crates are returned, the value of short supplied empty crates and insulated boxes will be deducted from the bill(s) of the Transporter at per actual landing cost per Crate, Rs 1000 per insulated box. Crate & insulated box cost once deducted from bill shall not be refunded to Transporter at any later date.
- 10.11.4. The Federation shall recover the cost of losses and damages caused/ sustained arising out of such type of above-mentioned activities besides penalty from the pending claims of the Transporter. The penalty shall be 10 times of losses or damages in the event of theft/loss.
- 10.11.5. The Transporter will be fully responsible for the loss sustained or damage caused to men and materials of the Federation or third party by the vehicle or personnel deployed by the transporter and indemnify for such type of losses/damages. The transporter shall also arrange for immediate replacement of the vehicle in the event of accident of the vehicle deployed by him after intimating both orally and in writing to Head of Marketing Division and ensure that the service is not affected due to such accident.
- 10.11.6. JMF shall not be responsible for any accident, damage etc. to the vehicle during the period of hire/ engagement or contract period. In case of accident or breakdown of vehicle, the transporter has to arrange another insulated vehicle for the continuation of supply. If the transporter fails to arrange insulated vehicle and sends open vehicle for supply of milk & milk products, there would be a deduction of 10% per trip from the transporters' bills. (The transporter has to arrange Insulated Vehicle within 15 days' time in case open vehicle is sent. Beyond 15 days, it would be at JMF Management discretion whether to allow further time period or may cancel/ terminate contract.
- 10.11.7. The transporter shall return the duly filled in & acknowledged Truck Sheets along with all returnable containers (like crates, insulated box, cans etc.) in good condition to the designated official of the dairy. Any loss or damage caused to the containers, any pilferage, theft etc during the process of transportation shall be recovered from the claim of the Transporter. The cost to be recovered in the event of any loss of containers and products are as under:

For Crate: Actual landing cost of Crate.

For lost/damaged products: Retailer's price of the products.

For non-delivery of Milk: 10% penalty of the Retailers Price

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



10.12. **Submission of Transport Bill:**

- 10.12.1. The transporter will have to submit his/her bill for 1st to 15th day of a month by 17th day & the bill for 16th to last day of the month by 3rd day of the next month.
- 10.12.2. The bill should be submitted along with a certified gate passes / challan duly acknowledged by the distributor/ boother of the delivery points.
- 10.12.3. The Printed bill should contain PAN No., GST No., Name of route, Bank Account number with IFSC code, Type of Vehicle & Vehicle Regd. Number, Insurance, Fitness etc.
- 10.12.4. The transport bills will be paid after deduction of Income tax, recovery of all JMF dues & penalties if any. If the bill is not received within one week of the billing cycle, it will be considered for payment in the next cycle. Payment will always be made through account payee cheque/NEFT/RTGS as per 3 above.

21. **OTHER TERMS & CONDITIONS: -**

- 21.1. **All the vehicle will be painted by JMF approved colour & design, the cost of which will be borne by JMF.** It is essential so as to prevent frequent detention of the vehicle by different authorities on the route.
- 21.2. The transporter's vehicles shall report to the designated officials of the dairy in time as specified by the Marketing In –charge of the Dairy. In case of delay for the reasons whatsoever, the Federation shall have the right to engage any other vehicle as per its convenience to meet the requirement and deduct cost thereof including any other loss sustained due to such delay from the claim of the transporter.
- 21.3. The Federation shall recover the loss sustained if any loss by way of penalty imposed by the indenting persons/ institutions including the Military establishments from the transporter in view of delay in delivery or non-delivery of materials.
- 21.4. The Federation shall have absolute right to check the vehicle at any time during the process of transportation/ loading either through its designated officials/ securities and impose penalty in the event of detection of milk/ other products in excess of quantity mentioned in the Delivery Challan/ Invoice during such checking/searching, which may lead to imposition of penalty/ termination/ cancellation of the agreement as will be decided by the Federation.
- 21.5. The provision of leakage/damage shall be provided on only retail packs and NOT on Institutional packs like Chena milk and Khowa milk.
- 21.6. The loading and unloading at Dairy Dock and distribution point is at transporter risk and cost.
- 21.7. The vehicle's staff deployed by the transporter should possess adequate knowledge on prevailing Rules and Regulations applicable for operation of transport vehicles. The transporter shall ensure that the vehicle staffs are well mannered and courteous in their approach. There shall be no employer and employee relationship between the Federation and, Transporter and /or its staff. The Transporter shall provide the identity of the staff to be engaged beforehand to the Federation.
- 21.8. Transporter should properly check & leave all leaky packets/ defective packets/ packets with less quantity at the loading dock, so that no complaints are received from the market/distributor in this regard. JMF shall provide extra 0.40 % milk on retail pouches to the transporter to take care of pouch leakage during transit.

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



Transporter will be held responsible and cost recovery will be made from the bill for any short supply/damage on the way or damage/spoilage due to delay in delivery.

- 21.9.** The Transporter shall ensure that its staff are not of criminal background, and do not have any pending criminal proceeding against them. In the event of any deviation, the Federation shall have the right to debar the staff from its activities and on intimation, the transporter shall have to discharge them off from their work immediately. The agreement shall stand terminated in the event of any unpleasant situation created by the Transporter/s and / or his staff/s inside and /or outside the dairy premises, and the security/EMD be forfeited besides imposition of further penalty.
- 21.10.** The transporter shall intimate any change of staff and the vehicle whenever so necessitated either on instruction from the Federation side or due to business requirement of the transporter. The transporter shall also ensure that the statutory requirements under various Acts and Rules are complied while making such changes.
- 21.11.** The Federation shall debar the transporter and its staff from entering into the operational area/premises of the Federation if it is so suspected or found involved in the activities like theft, fraud, dishonesty and unholy nexus with the security personnel or corrupt officials of the Federation and misbehaving with the officials of the Federation.
- 21.12.** The Federation reserves the right to engage the vehicle in other route, addition or alteration in distance at any time for which the prevailing rate will applied accordingly as per route.
- 21.13.** The transporter's vehicle shall report at dairy dock as per the loading and unloading schedule of the vehicle and immediately leave the dairy premises after loading and unloading of the vehicle at dairy dock as per the case may be under no circumstance the vehicle will be allowed to be parked inside the Plant premises before or after the loading/unloading accepting time required for the purpose.
- 21.14.** Either party shall have the right to part from this agreement by giving at least 1(one) month prior notice in writing on other. If the transporter violates any of the terms and conditions, the Contract/ Agreement will be terminated immediately and the Security will be forfeited pending finalization of bills. In case of any, dispute pertaining to this agreement the jurisdiction of Civil Court at Ranchi will apply.
- 21.15. Additional Points:**
- Transporter has to maintain cleanliness and hygiene of the insulated vehicle on daily basis.
 - Entering Dairy in drunken state / taking bath inside the Dairy & washing the vehicle in Dairy by the Transporter or his staff are not permitted.
 - The transport vehicle will have to receive products from the dairy dock of JMF and distribute them to all the designated points in their assigned route(s).
 - The Transporter will be responsible for loading of his /her vehicle with milk & milk products packed in crates and insulated boxes during the time of dispatch from the dairy docks. Similarly, he/she will also be responsible for unloading of returned empty milk crates, insulated boxes and returned milk and milk products if any at the receiving area of the dairy dock.
 - If the Transporter fails to provide his/her vehicle/ **alternative vehicle** due to any problem in his original vehicle, this must be intimated to JMF well in advance. If JMF

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



arranges alternative vehicles, the differential cost (excess cost) so incurred by JMF will be recovered from the bills of the Transporter.

- f) The transporters will abide by the changes in the number of delivery points in the Assigned Route as well as the distance of the route which may increase or decrease due to increase or decrease of Assigned route or due to change made in the milk route.
- g) **JMF has the right to disengage the vehicle at SHORT NOTICE** in case of following:
1. Death of the Transporter, if an individual or any partner in case of partnership firm.
 2. The Transporter deviates from the contract conditions or he hampers the essential service of Milk supply.
 3. If the route is stopped or changed and such change is not acceptable to the Transporter.
 4. If the continuance of the Transporter in a route is detrimental to the interest of JMF, as well as to the distributors/boothers in the route.
 5. If the Transporter fails to comply with any of the statutory requirements to maintain the vehicle in road-worthy condition
 6. If the transporter fails to maintain harmony, discipline, commits misbehavior, unlawful acts or is convicted in any criminal case or becomes insolvent.

21.16. Amendment of Bidding Documents:

- a) At any time prior to the deadline for submission of bids, the JMF may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Bidding Documents by amendment.
- b) The amendment will be notified in writing or by email or letter to all prospective Bidders, which have received the Bidding Documents and will be binding on them or may be published in JMF website www.jmf.coop. The amendment will be considered as an integral part of the tender and will be attached to the bidding documents sold subsequently.
- c) In order to afford prospective Bidders reasonable time in which to take the amendment into account in preparing their bids, the JMF may, at its discretion, extend the deadline for the submission of bids.

21.17. Award of contract: The Purchaser will award the contract to the technical eligible bidder /transporter, whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

21.18. Order Cancellation. Purchaser may cancel any order arising out of this Tender in whole or in part, without liability if, (i) Services / Products have not been supplied/ performed as per terms of Order/ Contract, (ii) Product /Service deliveries are not made at the time and/ or in the quantities specified; (iii) Products /Services fail to comply with any applicable law or regulation.

21.19. Force Majeure: In the event of any unforeseen circumstances directly interfering with the supply of goods/work/service arising during the execution of order such as war, hostilities, acts of the public enemy, civil commotion, sabotage, fires, floods, earthquakes, explosions, epidemics, quarantine restrictions, strikes, lockouts, or acts of God, the Bidder shall, within a week from the commencement thereof, notify the same in writing to the Purchaser with reasonable evidence thereof. Either party

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



shall have the option to terminate the contract on expiry of 30 days of commencement of such force majeure by giving 14 days "notice to the other party in writing. In case of such termination, no damages shall be claimed by either party against the other.

- 21.20. Jurisdiction:** In case of any dispute, arising out of the contract, the same will be referred to sole arbitration of M.D., Jharkhand State Cooperative Milk Producers' Federation Limited or his authorized representative whose decision in the matter will be final and binding on both the parties. For all legal matters & dispute Ranchi court shall be our jurisdiction.
- 21.21.** JMF reserves the right to cancel the bidding process or to accept or reject any or all the offers without assigning any reason thereof. Managing Director, JMF shall be Arbitrator in case of any disputes and his decision will be final and binding on both the parties. For all legal matters & dispute Ranchi court shall be our Jurisdiction. Any money found recoverable shall be recovered under the public Demand Recovery Act without prejudice to any other mode of recovery.
- 21.22.** The tender document submitted by a tenderer shall become the property of the Federation and the Federation shall have no obligation to return the same to the tenderer.
- 21.23. Each page of the tender documents should be signed by the tenderer.**

I/WE DECLARE THAT I/WE HAVE GONE THROUGH THE ABOVE-MENTIONED CONDITIONS BEFORE FILLING UP OUR RATES AND SUBMISSION OF THE TENDER PAPER. I/WE ARE AGREEABLE TO ABIDE WITH THESE CONDITIONS UNTIL THE FINALISATION OF THE TENDER.

Enclosure(s):

- 1.
- 2.

Name of the Firm:

Signature & Stamp:

Name of Authorized Person:

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



ANNEX- I-TENDERERS' PROFILE

No	Details										
1	Name of Tenderer/ Bidder										
2	Type of Firm: Ltd Co/ Pvt. Ltd. / Partnership/ Proprietor										
3	Address of Registered Office										
4	Email address										
5	Details of Key Personnel: CEO/ MD/ Director(s): Fin. & Accounts Manager: Business Development Manager: <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th style="width: 50%;">Name</th> <th style="width: 50%;">Contact Nos</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> </tr> </tbody> </table>			Name	Contact Nos						
Name	Contact Nos										
6	Office Tel. Nos.										
7	Nature of Firm: Manufacturer/ Traders / Auth. Dist. / Dealer										
8	Year of Establishment										
9	Name of Product, you Deal Please, Specify in separate sheet (As per below Format) <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th style="width: 15%;">S. No</th> <th style="width: 60%;">Item Description (Shortly)</th> <th style="width: 25%;">Make/Brand</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			S. No	Item Description (Shortly)	Make/Brand					
S. No	Item Description (Shortly)	Make/Brand									
10	Goods & Service Tax <i>(Please submit copy)</i>										
11	PAN No <i>(Please submit copy)</i>										
12	Turn Over Of last 3 Year (Rs.) (Optional)	1.	2.								
13	If You have maintained any quality standard (Pl. Specify) (Optional)										
14	Name of Clients-----Not Needed <i>(Please specify in separate sheet)</i>										
15	Min. Lead Time Required (Days)										
16	Bank Details Name of Bank: Branch: Account No.: IFSC Code:										
17	Documents to Be Attached 1. Copy of Firm Registration + PAN Copy + GST Regn. 2. Aadhar Copy 3. Fin. Statements										
Recommendation:											
Seal & Sign. Of Tenderer											
Signature of the Tenderer with Seal											



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2270046, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



Annex-II: (A): Technical Information details (to be filled by bidder)

1	Name of Registered Firm / Transporter	:		
2	Name of Authorized Person who is authorized to sign on tender documents. (with Designation & Mob. No.)	:		
		:		
		:		
			Till:	
5	Tech Evaluation Documents submitted with Tender: The bidder should confirm with <input checked="" type="checkbox"/> or <input type="checkbox"/> in below boxes.			
i	Tender document Fee	Yes <input type="checkbox"/> / No <input type="checkbox"/>	DD No.	
ii	Earnest Money Deposit (EMD)	Yes <input type="checkbox"/> / No <input type="checkbox"/>	DD No.	
iii	Vehicles' Certificate of Registration	Yes <input type="checkbox"/> / No <input type="checkbox"/>	Valid till:	
iv	Copy of PAN	Yes <input type="checkbox"/> / No <input type="checkbox"/>	PAN No.	
v	Copy of Cancelled Cheque	Yes <input type="checkbox"/> / No <input type="checkbox"/>		
vi	Copy of Aadhar	Yes <input type="checkbox"/> / No <input type="checkbox"/>	Aadhar No.	
6	Vehicle owned/Under Contract:			
	No. of Vehicles Available (in good running & road worthy condition.	Model/ Type of Vehicle	Insulated / Non-Insulated	Owned / Under Contract
	Yr. of Mfg./ Regn. No.			
	Yr. of Mfg./ Regn. No.			
	Yr. of Mfg./ Regn. No.			
	Yr. of Mfg./ Regn. No.			
I /We have bid for the Route Nos.: [] In case of more vehicles, please enclose list.				

DECLARATION

I hereby certify that the information furnished above are correct to the best of my knowledge. I understand that in case any deviation is found in the above statement at any stage, the firm shall be blacklisted and will not have any dealing with JMF in future.

[Signature of Authorized Signatory with stamp & date]

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2543062, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



Annex-II-B: Details of Routes for transportation/ distribution of milk & milk products:

Route Nos	Name of Routes	Feeding Hub	Distribution Areas	Approx. Sale (per Day)	Sale Unit	Approx. Dist. (Up/Dn) in Kms	Vehicles' Capacity ($\pm 5\%$)	No. of Vehicle(s) Required	EMD Amt. (Rs.)
JAMSHEDPUR REGION									
01	Hotwar to Jamshedpur -1	Ranchi	Hotwar Dairy Plant, Ranchi to Sackchi, Jamshedpur	9360	Litre	300 \pm 20 kms	780 Crates	1	50,000/-
02	Hotwar to Jamshedpur -2	Ranchi	Hotwar Dairy Plant, Ranchi to Adityapur	5400	Litre	280 \pm 20 kms	450 Crates	1	25,000/-
03	Adityapur to CKP via Chaibasa	Ranchi	Adityapur To Chaibasa, Chakradharpur	3000	Litre	200 \pm 20 kms	250 Crates	1	25,000/-
BOKARO REGION									
04	Hotwar-Bokaro -1	Ranchi	Hotwar-Gola-Peterwar-Gomia-Bokaro Thermal-Phusro	5400	Litre	250 \pm 20 kms	450 Crates	1	25,000/-
DHANBAD REGION									
05	Hotwar-Dhanbad-1	Ranchi	Hotwar-Dhanbad-via-Putki-Kendua	5700	Litre	340 \pm 20 kms	480 Crates	1	25,000/-
06	Hotwar -Dhanbad-2	Ranchi	Hotwar- Steel Gate Dhanbad via- Putki Kendua bank more	3600	Litre	340 \pm 20 kms	300 Crates	1	25,000/-
07	Hotwar -Dhanbad-3	Ranchi	Hotwar-Dhanbad via Chandankyari-Jharia	2400	Litre	350 \pm 20 Kms	200 Crate	1	25,000/-
08	Hotwar -Dhanbad-4	Ranchi	Hotwar- Katras –via-Phusro, Candrapura, Gomoh	3600	Litre	350 \pm 20 kms	300 Crates	1	25,000/-
LATEHAR REGION									
09	Latehar to Mahuadanr	Latehar	Latehar Plant to Mahuadanr via-Chandwa-Lohardaga-Ghagra-Banari-Bishunpur-Netarhat	2000	Litre	380 \pm 20 kms	200 Crates	1	25,000/-
10	Latehar to Garhwa	Latehar	Latehar Plant to Garhwa via-Manika-Satbarwa, Daltonganj-Rehla	3000	Litre	220 \pm 20 kms	300 Crates	1	25,000/-
BIHAR REGION									
11	Koderma -Bihar -1	Koderma	Koderma Plant to Khelda, Satgawa, Govindpur, Akbarpur-Fatehpur	3000	Litre	140 \pm 20 kms	300 Crates	1	25,000/-
12	Koderma -Bihar -2	Koderma	Koderma Plant-Rajauli-Fatehpur	2000	Litre	100 \pm 20 kms	200 Crates	1	25,000/-
DEFENCE / ARMY CANTT.									
13	Defence Route -1	Ranchi	Hotwar- Ramgarh Defence	4000	Litre	87 \pm 5 kms	350 Crates	1	25,000/-
14	Defence Route -2	Ranchi	Hotwar- Namkum Defence	3000	Litre	71 \pm 5 kms	300 Crates	1	25,000/-
15	Defence Route -3	Ranchi	Hotwar- Dipatoli Defence	2500	Litre	31 \pm 5 kms	300 Crates	1	25,000/-

Signature of the Tenderer with Seal



THE JHARKHAND STATE COOPERATIVE MILK PRODUCERS' FEDERATION LTD.

FTC CAMPUS, SEC-2, DHURWA, RANCHI – 834004
Ph.: +91-(0651) 2543062, MOB: 7544003404/7360035219,
Email: purchase@jmf.coop



Annex-III: PRICE /COMMERCIAL BID (to be submitted in separate sealed envelope) **Due date:**

Name of Bidder:

ONE BIDDER CAN OFFER FOR TWO ROUTES ONLY

In reference to your tender published in _____ dt. _____ the below rate is quoted by me /us for carrying / transportation/ distribution of 'Medha' brand milk & milk products. I am/ We are interested for the transportation of milk/ milk product for below Region: (Please tick ✓ in appropriate box)

Feeding Hub: Hotwar Dairy Plant, Ranchi

- Ranchi Region
- Ramgarh Region
- Hazaribagh Region
- Bokaro Region
- Dhanbad Region
- Defense/Army Cantt.
- Jamshedpur Region
- Modern Format (Retail Outlets)
- Gift Milk Scheme

Feeding Hub: Latehar/ Deoghar/ Koderma Dairy Plant

- Latehar Region
- Deoghar Region
- Bihar Region

The OFFERED rate for the below route(s) is considering the diesel price at Rs. _____ per litre in _____ City dated _____ :

Name of Region	Name of Route *	Approx. Sale/ Transportation per DAY * (in Ltr/Pouches)	Vehicles' Capacity (±5%) * (in Crates)	Rate Per KM (Rs.)	EMD details (Amt., DD No. & dt.)

*FOR DETAIL, PLEASE REFER ANNEX-II-B.

(The rate quoted should be for insulated vehicles. Only one vehicle per route is required)

I / we hereby declare that, I / we have gone through in details terms & conditions stated in tender Documents before filling up our rates & submission of the tender paper. I / we are agreeable to the terms & conditions stipulated by the Jharkhand Milk Federation (JMF).

[Signature of Authorized Signatory with stamp & date]

Signature of the Tenderer with Seal