



TENDER DOCUMENT

[INVITATION FOR BIDS (IFB)]

(Jharkhand State Co-Op. Milk Producers' Federation Limited, Ranchi)

TENDER INVITATION FOR

Transportation of packed Skimmed Milk Powder (SMP) & Ghee from Raipur to Hotwar (Ranchi) on Annual Rate Contract Basis.

Tender No.: JMF-PP-01101-010/2024-25/0074.

Date: 07-10-2024

[Single Stage - One Bid System]

Last date for Submission of Bid /Offer: 14 Oct 2024 till 04:00 PM

For any queries, please contact:

Email: purchase@jmf.coop

Phone: 7544003404 / 7544003412

Name of Bidder: _____

Address: _____

Tel./ Mob. No: _____

Email _____

Tender Fee: Rs. NIL

EMD: Rs. 55,000/-

H.O./ Regd. Off Address:

Near F.T.C. Campus, Sec-II, H.E.C., Dhurwa, Ranchi (Jharkhand) – 834004

Ph.: +91-(0651) 2543062, Website: www.jmf.coop

GSTIN: 20AADAT8604K1ZJ

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Tender Invitation Detail

The **Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF)**, registered under Jharkhand Co-operative Societies Act, 1935 is engaged in milk procurement, processing and marketing activities of milk and milk products in the State of Jharkhand and is popularly known for its brand 'Medha'. The Federation is currently being run & managed by the National Dairy Development Board (NDDB). The Head Office is located at Ranchi (Jharkhand).

The Federation (JMF), hereby invites **un-conditional Sealed Tender/Quotations from bonafide, experienced, resourceful, reputed Transporters, Transport Agencies/Truck Owners** for transportation of SMP (Skimmed Milk Powder) & Ghee from Raipur, Chhattisgarh to Medha Dairy Plant, Hotwar (Ranchi) on Annual Rate Contract Basis on T&C mentioned herein below:

S. No.	Product for Transportation	Estimated Qty	Lifting from	Delivery at
1.	SMP (Skimmed Milk Powder) in 25 Kg bag.	1290 MT	Sarda Dairy Food Products Ltd., Raipur - 493225	Medha Dairy Plant, Hotwar, (Ranchi) – 835217
2.	Ghee (in 15Kg Tin)	735 MT		

The tender is invited in Sealed Envelope under 'One-Envelope Bid System' consists of Techno-Commercial Bid. The offers received through other E-mail will not be considered.

Tender Schedule:

- Tender Invitation Date : 07 Oct 2024
- Last Date & Time of Submission of Tender : **14 Oct 2024 till 04:00 PM**
- Date & Time of Opening of Tenders/ Bids : 14 Oct 2024 at 04:30 PM
- Tender fee (Non-Refundable) : Rs. NIL
- Earnest Money (EMD) / Bid Security Amt. : **Rs. 55,000/-**

Tenders/Bids can be sent by post/ courier or submitted by hand at below address:

Medha Dairy Plant,
(A unit of Jharkhand State Coop. Milk Prod. Fed. Ltd., Ranchi),
Beside Birsa Munda Central Jail,
Khelgaon, Hotwar, Ranchi 835217 (Jharkhand)

Bids received late shall be rejected. For bids submitted by post or Courier, it is bidder's responsibility that bid reaches our office on or before the scheduled time and date.

In case tender opening date is declared a Holiday, bids shall be opened on next working day at the same time specified in tender.

JMF reserves the right to accept or reject any or all the tenders or part thereof without assigning any reason.

This document is a complete bidding document with detailed terms and conditions and ready format annexures for the bidders to participate conveniently. The same can be available from our Hotwar Dairy Plant office or can be downloaded from our website www.jmf.coop.

Interested eligible bidders may obtain further information from Purchase Department, of The Jharkhand State Coop Milk Producers' Federation Ltd, Beside Birsa Munda Central, Jail, Hotwar, Ranchi-834012, Ph. no.: +91-(0651) 2270046, Email – purchase@jmf.coop

Managing Director
The Jharkhand State Coop Milk
Producers' Federation Ltd,



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CHECKLIST

Checklist is Mandatory to fill and attach with technical Bid along with supporting documents.

(TO BE SUBMITTED BY BIDDER ALONG WITH TECHNICAL BID)

Sr. No.	Item/ Particulars	Yes/No	Remarks /Details
1.	Tender Fee submitted (If any)	--	Not Applicable for this Tender
2.	EMD (Bid Security) submitted (As per tender)		
3.	The bidder in the same name & style, is in business since last three (3) years.		
4.	The bidder has valid registration under various acts that may be applicable for the supply/contract proposed.		
5.	The bidder is an M.S.M.E.		(Supporting document to be submitted)
6.	Financial Turn-Over detail of last three FY (2021-22, 2022-23 and 2023-24).		<u>FY Turn-Over detail:</u> FY 2021-22: Rs. FY 2022-23: Rs. FY 2023-24 : Rs. (Supporting documents to be submitted)
Documents to be Submitted.			
6.	GST Certificate		
7.	Copy of PAN		
8.	Copy of Cancel Cheque		
9.	Copy of Cancel Cheque		
10.	Copy of Contracts/ Works Orders (if any engaged with Dairy Cooperatives)		

Signature of Bidder



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INSTRUCTION TO BIDDERS

1. The Bidder shall bear all costs associated with the preparation and submission of its bid, and The Jharkhand State Coop Milk Producers' Federation Ltd. (JMF) will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

2. **Downloading the Bidding Document**

2.1. The bid documents shall also be available in JMF website at <http://www.jmf.coop> and the bidders can download for the bidding purpose.

2.2. If any change/additions/ deletions/alterations are found to be made by them in the tender and the same is subsequently noticed at any stage, even after award of the contract, the bidders are liable for all consequences thereof and JMF shall be free to take suitable action as deemed necessary

3. **BIDS SUBMISSION MODE:**

BIDS to be submitted in **single stage one cover system** i.e., Techno-Commercial Bids (Technical Envelope) and Financial Bid (Commercial Envelope) as detailed below:

The bidder has to submit their Technical details and Price bids at the same time in sealed envelope super scribing clearly- "Ref. **TENDER No.** and **Tender Subject:**" and should submit at the address mentioned in tender document.

4.0 **VALIDITY OF BIDS/ OFFERS:** The Bids /Offers shall remain valid for **120 days** from the date of bid opening prescribed by the JMF. A bid valid for a shorter period shall be rejected by JMF as non-responsive

5.0 **EMD FEE:**

1.1 **Earnest Money Deposit:** All bids must be accompanied by EMD as Bid Security and the same should be submitted in the form of Demand Draft or through NEFT/RTGS as per below:

1.1.1 **In case of EMD submitted in the form of DD:**

EMD should be submitted in the form of Demand Draft [in original] issued by Nationalized Bank/Scheduled Bank/Foreign Bank having branches in India in favor of "The Jharkhand State Co-Op. Milk Producers' Federation Ltd", payable at Ranchi

1.1.2 **In case of EMD submitted through NEFT/RTGS:** It should be deposited* to the following Bank Account.

1. Beneficiary Name	The Jharkhand State Co-op. Milk Producers' Federation Ltd
2. Beneficiary Bank & Branch	State Bank of India, H.E.C. SEC- II, Dhurwa, Ranchi
3. Account Number to be credited	33842021519
4. RTGS/IFSC Code	SBIN0005596

*The bidder is requested to send the communication about EMD payment made by 12:30 PM on the date of submission of bids in following format through e-mail to: purchase@jmf.coop

With tender reference _____ as subject line.

The bidder is also required to submit the successful transaction details along with technical bid as per format given below:

Tender /Bid Ref. No.:	No.
Name of Bidder:	M/s.



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Payment Towards	Amount Paid in Rs.	DD No. with Bank Details/UTR No.	Transaction date & time in case of NEFT/RTGS payment
Earnest Money Deposit			
Tender Document Fee			

For EMD refund through NEFT/RTGS, bank details in following format should be submitted:

1. Beneficiary Name	:	
2. Beneficiary Bank & Branch	:	
3. A/c No. to be credited	:	
4. Type of A/c to be credited	:	
5. RTGS/IFSC Code	:	

- 1.2 The Bid is liable to be rejected in case EMD/Tender Fee at prescribed rate is not furnished along with the tender/ bid.
- 1.3 The EMD may be forfeited:
 - a) If a bidder withdraws or modifies its bid during the period of bid validity OR
If the bidder withdraws its tender before the finalization of tendering process/contract.
 - b) In the case of the successful bidder, if the bidder fails to sign the Contract (i.e., return the signed copy of duplicate Purchase order, and furnish Performance Security, if asked for)
- 1.4 Unsuccessful bidder's bid security will be discharged/returned as promptly as possible but not later than 30 days after the expiration of the period of the bid validity of 120 days from the date of bid opening.
- 1.5 The EMD of successful bidder shall be released after acceptance of the contract and submission of performance security. In case of conversion of EMD into security deposit, the same shall be returned after completion of contractual obligations.
- 1.6 No interest shall be paid on EMD for the period during which the deposit lies with The Jharkhand State Co-Op. Milk Producers' Federation Ltd.
7. The Bidder must provide copy of GST Certificate, PAN & Bank Details along with the quotation/ tender.
8. On receiving orders from JMF, the supply of Product at Jharkhand Milk Federation, Ranchi shall be the responsibility of the supplier. The rejected material, if any, shall have to be lifted by the supplier at their own cost within a week time from the date of intimation from JMF. JMF shall not be responsible for any deterioration due to delayed lifting of the rejected material by the supplier.
9. **PAYMENT TERM:**
 - 9.1. **100% Payment shall be released within 30 days against submission of error free Original Bill/ Invoice against the consignment received.**
 - 9.2. All applicable statutory deductions shall be made from the bill. The payments shall be made through NEFT/RTGS and all payments shall be made in Indian Rupees only.
10. **TDS GST DEDUCTION:** TDS under GST Act 2017 (w.e.f. from 01.10.2018), Section 51 @2% shall be deducted from the payment of supplier for the total value of taxable supply of goods/ services or both under a contract exceeding Rs. 2.50 lakhs.
11. Any attempt by a Bidder to influence the Procuring Entity "The Jharkhand State Cooperative Milk Producers' Federation Ltd. (JMF)", in the examination, evaluation, comparison, and post qualification



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of the Bids or Contract award decisions may result in the rejection of its Bid, in addition to the legal action which may be taken by the Procuring Entity under the Act and the Rules.

12. Information relating to the examination, evaluation, comparison, and post-qualification of Bids, and recommendation of contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until information on Contract award is communicated to all Bidders.
13. To assist in the examination, evaluation, comparison and qualification of the Technical or Financial Bids, the Bid evaluation committee may, at its discretion, ask any Bidder for a clarification regarding its Bid. The committee's request for clarification and the response of the Bidder shall be in writing.
14. The Bid evaluation committee shall have full powers to undertake negotiations where it deemed necessary. Negotiations may, however, be undertaken only with the lowest Bidder(s) only.
15. SUB-CONTRACTING OR SUB-LETTING: The bidder is prohibited from sub-contracting or sub-letting of the work to any other agency.

17.0 Bid Rejection Criteria: A Bid may be rejected / treated as non – responsive if:

- 17.1 The Bidder fails to send /submit the Earnest Money Deposit (EMD) amount within the bid due date.
- 17.2 The Bidder does not meet the Eligibility or Pre-Qualification / Technical criteria and / or non-submission of documents specified. The deviations from the terms mentioned in the document affects in any way of scope, quality and performance.
- 17.3 Conflict of Interest between the Bidder and the JMF is detected at any stage
- 17.4 Tender/ Bid document is unsigned and incomplete in any aspect.
- 17.5 Bid validity is shorter than the required period

18.0 Award Criteria

- 18.1 JMF will award the contract to the successful bidder whose bid has been determined to be substantially responsive and has been determined as the lowest evaluated bid.
- 18.2 JMF may award one single contract or more than one contract to the successful bidder at JMF's discretion.

19.0 Signing of Contract: Within 07 days from the receipt of the Purchase Order, the successful bidder shall return the duplicate copy of the Purchase Order, duly signed and sealed.

20.0 Address for Communication:

Group Head (Purchase)

The Jharkhand State Coop Milk Producers' Federation Ltd

Beside Birsa Munda Central Jail, Hotwar, Ranchi-834012, Jharkhand

Ph.: +91-(0651) 2270046, Email: purchase@jmf.coop



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TERMS & CONDITIONS

1. The bidder should have a minimum 03 to 05 nos of suitable vehicles (preferably of 25MT/30MT capacity) at his disposal (own or arranged). If arranged must have NOC from the owner.
2. BIDDER'S Profile: The bidder should provide its detail in the Format enclosed as ANNEX-I duly signed and stamped.
3. **PRICE BASIS.** The rate quoted by the bidder shall be for transportation of the products from the origin and up to delivery destination inclusive of all applicable Taxes, Transit Insurance and incidental charges etc.
4. **Loading and Unloading will not be in the scope of Transporter.**
5. **BID PRICE: The Transport Rate for transportation of SMP & GHEE shall be in per MT Basis.**
6. **BIDS EVALUATION:**
 - 6.1. **Evaluation and Comparison of Bids will be done on the basis of 'OVERALL COST BASIS'** (exclusive of applicable GST).
 - 6.2. The bidder is requested to quote the rate/ price in the respective format only wherein all parameters need to be filled. For ready reference, standard quotation format for quoting the price is attached as "ANNEX-II.
7. **PRICE VARIATION:** The rate quoted shall remain firm throughout the period of contract. However, the contract rate shall be revised for any variations in diesel price by Rs 3/- subsequent to the rate prevalent on 05.10.2024 at Ranchi.
8. **CONTRACT DURATION:** The Rate Contract shall be for a period of 01 Year or till the completion of quantity whichever is earlier.
9. **TRANSIT INSURANCE: The Transporter shall cover the products under Transit Insurance Policy against risk of Accident and TPND (Theft / Pilferage and non-delivery) of consignment.**
10. **ACCIDENT/ HEAVY DAMAGES ENROUTE:** In case of any accident and TPND TPND (Theft / Pilferage and non-delivery) to our consignment, the Transport Carrier should immediately report the matter to the nearest Police Station, simultaneously informing to Managing Director (MD), JMF.
11. **CONSIGNMENT LOST IN TRANSIT:** When a consignment is lost in transit and not delivered to the consignee within a reasonable period of time, the responsibility for loss of such consignment would entirely lie on the transport carrier. The value of such loss to the Federation, shall be entirely payable by the transport carrier and shall be recovered at the prevailing market cost of the commodity out of the pending freight bills of the carrier. In other words, carriers would be fully responsible to make good such loss to the Federation.
12. **PAYMENT OF FREIGHT BILLS:**
 - 12.1. The Transport Carrier will submit freight bills in duplicate to the consignee on trip basis delivered at the destinations as per the rates approved by Federation along with a summary of CMR.
 - 12.2. JMF shall make payment of by account payee RTGS /NEFT within 30 days from date of receipt of bills.



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13. Delivery /Dispatches: As per JMF requirement
14. **Products/ Commodities to be lifted from:** M/s Sarda Dairy & Food Products Limited, Nayak Tand, Tidla, Kharora, Raipur, Chhattishgarh. Contact / Mob No. 7773014346.
15. **Delivery/Consignee Location:** Medha Dairy Plant (A unit of Jharkhand Milk Federation), Beside Birsa Munda Central Jail, Hotwar, Ranchi, Jharkhand – 835217
16. **Billing Address:** The Jharkhand State Cooperative Milk Producers' Federation Limited, Farmers' Training Centre Campus, Sector-2, H.E.C, Dhurwa, Ranchi, Jharkhand- 834004, GSTIN: 20AADAT8604K1ZJ.
17. **RISK PURCHASE:** The Federation reserves the right to contact an alternate Transport Carrier to lift the consignment at the cost & risk of the Transport Carrier/ Service Provider if he failed to provide the vehicle on time
18. Either party to this contact may also terminate this agreement prematurely without giving any reason by giving the other side one-month advance notice. However, in case of poor performance of vehicles or any misconduct, Federation reserves the right to discontinue any such vehicle or all vehicles with immediate effect as per decision of management.
19. **Rights Reserved by JMF:** JMF does not bind itself to accept the lowest bid. JMF reserves the right to award the job either in part or full. JMF at its sole discretion and without assigning any reason thereof, also reserves the right to accept any/or reject any or all bids.

20. **Dispute/ Arbitration & Final Authority:**

The Federation (JMF) and the bidder shall make every effort to resolve any dispute / disagreement in connection with the bid amicably by direct negotiation. However, the decision of managing Director, JMF will be final & binding in case the disagreement or dispute is not resolved by mutual negotiation.

Legal dispute if any, concerning to this supply shall be subject to such courts as Exercising Civil Jurisdiction over Ranchi

The tender document /Bid submitted by a tenderer shall become the property of the JMF and JMF shall have no obligation to return the same to the tenderer.

Managing Director
The Jharkhand State Co-Op. Milk Producers'
Fed. Ltd.



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ANNEX-I BIDDER'S PROFILE

No	Details	
1	Name of Bider/ Tenderer	
2	Address Of Registered Office	
3	Address (for WO to be issued)	
4	Name Of Contact Person	
5	Contact Nos.	
6	Email :	
7	Type Of Firm : Ltd Co/ Pvt. Ltd. / Partnership/ Proprietor	
8	Year Of Establishment	
10	Whether MSME Vendor	(document to be submitted)
11	G.S.T. No & Reg. Date	
12	PAN No & Date	
13	Bank Details	Name of Bank : Branch Address: Account No. : IFSC Code :
14	Documents to be submitted	1. Copy of Registration + PAN Copy + GST Regn. 2. Fin. Statements 3. Copy of WO's (Min.5)
Recommendation:		
Seal & Sign. Of Vendor		



INVITATION FOR BIDS (IFB)
[LOCAL COMPETITIVE BIDDING (LCB)]
(Jharkhand State Co-Op. Milk Producers' Federation Limited, Ranchi)

ANNEX-II
SOQ/ PRICE BID FORMAT

Ref. No. _____

Date: _____

Name of Bidder:

Item / Job Description	Estimated Qty.	Rate/ MT * (Rs.)	GST %	Total Amount (Rs.)	Vehicle Capacity.
Transportation of Skimmed Milk Power (packed in 25kg pack) and Ghee (packed in 15Kg Tin) from Raipur to Hotwar (Ranchi) on Annual Rate Contract Basis.	1290MT (SMP)				
	735 MT (Ghee)				

***The Rate/MT should be quoted on per MT basis along with the maximum vehicle capacity and shall include Transit Insurance Policy of the consignments, all applicable Taxes, Toll Charges and all other incidental charges.**

I / We hereby declare that the information furnished above is true and correct and agree to transport the materials in accordance with the scope/ T&C and Unit Rates mentioned above.

Date:

Bidder's Signature with Seal/Stamp.

Place:

Name: