



JMF: Admin & HR: 2024-25/211

18-February-2025

## **Advertisement for Recruitment**

The Jharkhand State Co-operative Milk Producers' Federation Limited (JMF); formed by Govt. of Jharkhand, is engaged in milk procurement from more than 60,000 farmers of Jharkhand, processing and marketing of milk & milk products under the popular name "Medha" with an Annual turnover of around Rs.400 crores handling 2.00 lakh litres per day across Jharkhand and having ISO 22000:2005 certified milk processing plant at Hotwar, Ranchi apart from plants at Deoghar, Koderma, Latehar, Palamu, Sahebgunj and Sarath. Currently, JMF is managed by National Dairy Development Board (NDDB) in MoU with Government of Jharkhand. We require competent, result oriented and qualified professionals for the following positions:

<b>No.</b>	<b>Department</b>	<b>Designation</b>	<b>No. of Position</b>	<b>Qualification &amp; Experience</b>
1.	Finance & Accounts	Sr. Manager	1	<b>Educational Qualification:</b> Qualified CA/CMA. Knowledge of computerized accounting system & exposure in ERP/SAP is desirable. <b>Experience:</b> Minimum 15 years of post-qualification experience in accounting, finance and Leadership roles preferably in Dairy Industry or other FMCG. Proven experience of managing financial and accounting operations in a multi-entity organization. Strong knowledge of accounting principles, financial systems and ERP. He/ She should be proficient in financial modelling, forecasting, and analysis <b>Age:</b> Up to 50 years (As on the date from publishing of this advertisement)
		Jr. Assistant	4	<b>Educational Qualification:</b> B. Com from recognized University. <b>Experience:</b> Minimum 03 years of post-qualification experience in preparing and passing vouchers (payment and journal), BRS, Ledger Reconciliation preferably in Dairy Industry or other FMCG <b>Age:</b> Up to 35 years (As on the date from publishing of this advertisement)
2.	Milk Procurement Operations	Manager	1	<b>Educational Qualification:</b> Post Graduate in Veterinary Science & Animal Husbandry/ Agriculture/ Dairying/ full time MBA/ PG in Rural Development/ MSW (Rural Management) or equivalent from a recognized University/ Institute. Knowledge of Cooperative Act and exposure in ERP/SAP is desirable. <b>Experience:</b> Minimum 12 years of experience in Milk Procurement operations, Institution Building and Training, preferably in Dairy Cooperative. <b>Age:</b> Up to 45 years (As on the date from publishing of this advertisement)

<b>No.</b>	<b>Department</b>	<b>Designation</b>	<b>No. of Position</b>	<b>Qualification &amp; Experience</b>
		Dy. Manager	1	<p><b>Educational Qualification:</b> Post Graduate in Veterinary Science &amp; Animal Husbandry/ Agriculture/ Dairying/ full time MBA/ PG in Rural Development/ MSW (Rural Management) or equivalent from a recognized University/ Institute. Knowledge of Cooperative Act and exposure in ERP/SAP is desirable.</p> <p><b>Experience:</b> Minimum 07 years of experience in Milk Procurement operations, Institution Building and Training, preferably in Dairy Cooperative. Candidates with IDD course with minimum 10 years of experience can also apply.</p> <p><b>Age:</b> Up to 35 years (As on the date from publishing of this advertisement)</p>
		Executive	1	<p><b>Educational Qualification:</b> B.Tech (Electrical) or B.Tech (Electrical &amp; Electronics)</p> <p><b>Experience:</b> Minimum 07 years of experience in Electrical maintenance, Refrigeration etc. preferably from Dairy Industry.</p> <p><b>Age:</b> Up to 37 years (As on the date from publishing of this advertisement)</p>
		Jr. Assistant	6	<p><b>Educational Qualification:</b> Graduate Degree in any discipline</p> <p><b>Experience:</b> Minimum 03 years of post-qualification relevant experience preferably in Dairy cooperative or milk producer company</p> <p><b>Age:</b> Up to 35 years (As on the date from publishing of this advertisement)</p>
3.	Plant & Project	Jr. Executive	3	<p><b>Educational Qualification:</b> Diploma in Mechanical/ Electrical Engineering. Exposure in SAP/ ERP is desirable.</p> <p><b>Experience:</b> Minimum 05 years of experience in operations of Dairy Plant and exposure in ERP/SAP is desirable.</p> <p><b>Age:</b> Up to 35 years (As on the date from publishing of this advertisement)</p>
		Jr. Assistant (Boiler)	4	<p><b>Educational Qualification:</b> ITI with Boiler Certification from Government of Jharkhand/ other States</p> <p><b>Experience:</b> Minimum 03 years of experience in handling Boiler (02 Ton capacity) of Dairy Plant</p> <p><b>Age:</b> Up to 35 years (As on the date from publishing of this advertisement)</p>
		Jr. Assistant (Process Operator)	3	<p><b>Educational Qualification:</b> ITI</p> <p><b>Experience:</b> Minimum 03 years of experience of operating milk packing machine and should also know the maintenance of milk packing machine.</p> <p><b>Age:</b> Up to 35 years (As on the date from publishing of this advertisement)</p>
		Assistant (Packing Operator)	3	<p><b>Educational Qualification:</b> ITI</p> <p><b>Experience:</b> Minimum 05 years of experience in operating of milk process operator in dairy Industry.</p> <p><b>Age:</b> Up to 37 years (As on the date from publishing of this advertisement)</p>
4.	Stores	Assistant Manager	1	<p><b>Educational Qualification:</b> B.Com. Post-Graduation in Material Management shall be an added advantage.</p> <p><b>Experience:</b> Minimum 15 years of experience in stores/ material management. Knowledge of ERP/SAP is desirable.</p>

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				<p><b>Age:</b> Up to 45 years (As on the date from publishing of this advertisement)</p>
5.	Sales & Marketing	Manager	1	<p><b>Educational Qualification:</b> Full time MBA in Marketing or PG Degree/Diploma (2 years Full Time) with specialization in Marketing from a reputed and recognized management institute or university.</p> <p><b>Experience:</b> Minimum 12 years of experience in the field of Sales and Marketing function of which at least 5 years as ASM/Asst. Manager in FMCG (Food)/Dairy Cooperatives. Knowledge of ERP/SAP is desirable.</p> <p><b>Age:</b> Up to 45 years (As on the date from publishing of this advertisement)</p>
		Dy. Manager	2	<p><b>Educational Qualification:</b> Full time MBA in Marketing or PG Degree/Diploma (2 years Full Time) with specialization in Marketing from a reputed and recognized management institute or university.</p> <p><b>Experience:</b> Minimum 07 years of experience in the field of Sales and Marketing function of which at least 2 years in sales division of FMCG (Food)/Dairy Cooperatives/ Milk Producer Company. Knowledge of ERP/SAP is desirable.</p> <p><b>Age:</b> Up to 35 years (As on the date from publishing of this advertisement)</p>
		Asst. Manager (for Trade Marketing)	1	<p><b>Educational Qualification:</b> Full time MBA in Marketing or PG Degree/Diploma (2 years Full Time) with specialization in Marketing from a reputed and recognized management institute or university.</p> <p><b>Experience:</b> Minimum 05 years of experience in the field of Sales and Marketing function of which at least 2 years of experience in Trade Marketing, Brand Building and Sales promotion in FMCG (Food)/ Dairy Cooperatives/ Milk Producer Company. Knowledge of ERP/SAP is desirable.</p> <p><b>Age:</b> Up to 32 years (As on the date from publishing of this advertisement)</p>
		Sr. Executive	1	<p><b>Educational Qualification:</b> Graduation in any discipline from a recognized University. Preference shall be given to Full Time PGDM/ MBA candidates.</p> <p><b>Experience:</b> Minimum 10 years of post-qualification experience in the field of Sales and Marketing function preferably in FMCG (Food)/ Dairy Cooperatives/ Milk Producer company. Knowledge of ERP/SAP is desirable.</p> <p><b>Age:</b> Up to 40 years (As on the date from publishing of this advertisement)</p>
		Executive	1	<p><b>Educational Qualification:</b> Graduation in any discipline from a recognized University. Preference shall be given to Full Time PGDM/ MBA candidates.</p> <p><b>Experience:</b> Minimum 07 years of post-qualification experience in the field of Sales and Marketing function preferably in FMCG (Food)/ Dairy Cooperatives/ Milk Producer company. Knowledge of ERP/SAP is desirable.</p> <p><b>Age:</b> Up to 37 years (As on the date from publishing of this advertisement)</p>
		Jr. Executive	2	<p><b>Educational Qualification:</b> Graduation in any discipline from a recognized University</p>

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				<p><b>Experience:</b> Minimum 05 years of experience in the field of Sales and Marketing/ Trade Marketing in FMCG (Food)/Dairy Cooperatives.</p> <p><b>Age:</b> Up to 35 years (As on the date from publishing of this advertisement)</p>
		Jr. Assistant	2	<p><b>Educational Qualification:</b> Graduation in any discipline from a recognized University</p> <p><b>Experience:</b> Minimum 03 years of experience in the field of Sales and Marketing function in FMCG (Food)/Dairy Cooperatives.</p> <p><b>Age:</b> Up to 35 years (As on the date from publishing of this advertisement)</p>

Candidates having relevant qualifications/ experience may apply as per the prescribed format while super scribing on the envelope “Post applied for.....” so as to reach us on or before 10.03.2025 giving complete details filled in the Employment Application form and detailed resume, colour passport-size photograph and address proof by post or courier to “**Jharkhand State Cooperative Milk Producers’ Federation Ltd., Farmers Training Centre Campus, Sector -2, HEC, Dhurwa, Ranchi, Jharkhand- 834004**”. The application received after last date shall be summarily rejected. For all the above positions, candidates would be selected in higher/ lower grade and position commensurate with qualification/ experience and performance in the interview.

Candidates may view Post details online at [www.jmf.coop](http://www.jmf.coop) (Get In Touch>Careers) and may apply through e-mail on [hrd@jmf.coop](mailto:hrd@jmf.coop) by mentioning “Post applied for.....” in the subject line, followed by hard copy.

The existing JMF employees fulfilling the above requirements and interested to apply for the above post may forward their applications through proper channel. Applicants from other State Milk Cooperatives, NDDB & its subsidiary have to apply through their proper channel.

The management reserves all the right to cancel one or all post advertised without assigning any reason thereof.

MANAGING DIRECTOR